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**Pacific Gas and Electric Company**

Chadwick Wyler  
Principal Right of Way Agent  
850 Stillwater Road  
West Sacramento, CA 95605  
Cell: (925) 391-4397  
Email: [ChadwickWyler@pge.com](mailto:ChadwickWyler@pge.com)

November 1, 2024

Lake Madrone Water District  
12 Star Road  
Berry Creek, CA 95916

Re: Pacific Gas and Electric Company's North Complex Fire Rebuild Program in Berry Creek, CA  
Berry Creek, CA 95916  
Butte County Assessor's Parcel Number 062-120-040

Dear Property Owner:

Pacific Gas and Electric Company's (PG&E) North Complex Fire Rebuild Program aims to restore and underground, where possible, PG&E's electric infrastructure in Berry Creek, CA.

In order to restore electric service in your community, PG&E is proposing to acquire a 46,941 square foot permanent easement on your property to install electric distribution facilities. Please refer to the enclosed Easement Deed and Easement Exhibit to see the location of the distribution easement on your property.

PG&E hereby offers to you a total of \$950.00 (Nine Hundred Fifty Dollars) as compensation for the required 46,941 square foot permanent utility distribution easement. This sum is based on a valuation estimate completed by PG&E. If you find the offer acceptable, please sign and return one original, signed copy of the enclosed easement deed. Please note that signatures on the easement deed must be acknowledged by a notary public. You will also need to complete and sign the enclosed W-9 form. I have enclosed a self-addressed, stamped envelope for your use in returning easement deed and W-9 form to Interwest Consulting Group.

PG&E has contracted with Interwest Consulting Group to help acquire utility distribution easements in the area. Merv Regan will assist with any questions or concerns you may have and can arrange an on-site meeting, if necessary. If you need assistance with getting the deed notarized, Merv can coordinate with a mobile notary to meet with you. Please feel free to contact Merv at (916) 467-9672 or via email at [mregan@interwestgrp.com](mailto:mregan@interwestgrp.com).

Sincerely,

Chadwick Wyler  
Principal Right of Way Agent  
Enclosures: Easement Deed, W-9 IRS Form

# YOUR COPY

Please retain for your records

Distribution Easement (Modified 09/2020)

RECORDING REQUESTED BY AND RETURN TO:

**PACIFIC GAS AND ELECTRIC COMPANY**  
300 Lakeside Drive, Suite 210  
Oakland, California 94612  
Attn: Land Rights Library

Location: City/Uninc \_\_\_\_\_

Recording Fee \$ \_\_\_\_\_

Document Transfer Tax \$ \_\_\_\_\_

This is a conveyance where the consideration and Value is less than \$100.00 (R&T 11911).

Computed on Full Value of Property Conveyed, or

Computed on Full Value Less Liens & Encumbrances Remaining at Time of Sale

Exempt from the fee per GC 27388.1 (a) (2); This document is subject to Documentary Transfer Tax

(SPACE ABOVE FOR RECORDER'S USE ONLY)

Signature of declarant or agent determining tax

LD# 2121-05-10265

EASEMENT DEED

LAKE MADRONE WATER DISTRICT,

collectively hereinafter called Grantor, hereby grants to PACIFIC GAS AND ELECTRIC COMPANY, a California corporation, hereinafter called Grantee, the right from time to time to excavate for, construct, reconstruct, install, replace (of initial or any other size), remove, maintain, inspect and use facilities of the type hereinafter specified, together with a right of way therefor, within the easement area as hereinafter set forth, and also ingress thereto and egress therefrom, over and across the lands of Grantor situated in the County of Butte, State of California, described as follows:

(APN 062-120-040)

The lands described in EXHIBIT "A" and shown on EXHIBIT "B" attached hereto and made a part hereof.

The facilities and easement area are described as follows:

Such underground conduits, pipes, manholes, service boxes, wires, cables, and electrical conductors; aboveground marker posts, risers, and service pedestals; underground and aboveground switches, fuses, terminals, and transformers with associated concrete pads; and fixtures and appurtenances necessary to any and all thereof, as Grantee deems necessary for the transmission and distribution of electric energy and for communication purposes located within the easement area described as follows:

The area described in EXHIBIT "A" and shown on EXHIBIT "B" attached hereto and made a part hereof.

Grantor further grants to Grantee the right, from time to time, to trim or to cut down, without Grantee paying compensation, any and all trees and brush now or hereafter within said easement area, and shall have the further right, from time to time, to trim and cut down trees and brush along each side of said easement area which now or hereafter in the opinion of Grantee may interfere with or be a hazard to the facilities installed hereunder, or as Grantee deems necessary to comply with applicable state or federal regulations.

Grantor also grants to Grantee the right to use such portion of said lands contiguous to said easement area as may be reasonably necessary in connection with the excavation, construction, reconstruction, replacement, removal, maintenance and inspection of said facilities.

Grantor hereby covenants and agrees not to place or construct, nor allow a third party to place or construct, any building or other structure, or store flammable substances, or drill or operate any well, or construct any reservoir or other obstruction within said easement area, or diminish or substantially add to the ground level within said easement area, or construct any fences that will interfere with the maintenance and operation of said facilities.

Grantor further grants to Grantee the right to apportion to another public utility (as defined in Section 216 of the California Public Utilities Code) the right to construct, reconstruct, replace, remove, maintain, inspect, and use the communications facilities within said easement area including ingress thereto and egress therefrom.

This document may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land.

Dated: \_\_\_\_\_, \_\_\_\_\_.

LAKE MADRONE WATER DISTRICT

By \_\_\_\_\_  
Name  
Title

By \_\_\_\_\_  
Name  
Title

**COPY**

**COPY**

Distribution Easement (Modified 09/2020)

Attach to LD: 2121-05-10265

Area, Region or Location: 6

Land Service Office: Sacramento

Line of Business: Electric Distribution (43)

Business Doc Type: Easements

MTRSQ: 21.21.05.27.42, 21.21.05.27.13

FERC License Number: N/A

PG&E Drawing Number: N/A

Plat No.:

LD of Affected Documents:

LD of Cross Referenced Documents:

Type of interest: Electric Underground Easements (4), Utility Easement (86)

SBE Parcel: N/A

% Being Quitclaimed: N/A

Order or PM: 35235676

JCN: N/A

County: Butte

Utility Notice Number: N/A

851 Approval Application No: N/A ;Decision: N/A

Prepared By: WestLAND Group, Inc.

Checked By: PXGE

Approved By: AGEI

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of \_\_\_\_\_ )

On \_\_\_\_\_, before me, \_\_\_\_\_ Notary Public,  
Insert name  
personally appeared \_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary Public

(Seal)

**CAPACITY CLAIMED BY SIGNER**

- Individual(s) signing for oneself/themselves
- Corporate Officer(s) of the above named corporation(s)
- Trustee(s) of the above named Trust(s)
- Partner(s) of the above named Partnership(s)
- Attorney(s)-in-Fact of the above named Principal(s)
- Other \_\_\_\_\_

**COPY**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of \_\_\_\_\_ )

On \_\_\_\_\_, before me, \_\_\_\_\_ Notary Public,  
Insert name  
personally appeared \_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary Public

(Seal)

**CAPACITY CLAIMED BY SIGNER**

- Individual(s) signing for oneself/themselves
- Corporate Officer(s) of the above named corporation(s)
- Trustee(s) of the above named Trust(s)
- Partner(s) of the above named Partnership(s)
- Attorney(s)-in-Fact of the above named Principal(s)
- Other \_\_\_\_\_

**COPY**

**EXHIBIT "A"**

**LANDS:**  
**(APN 062-120-040)**

Real property situate in the County of Butte, State of California being more particularly described as follows:

PARCEL 3 as shown upon the Parcel Map filed for record September 24, 1973 in Book 48 of Parcel Maps at page 2, Butte County Records.

**EASEMENT:**

That portion of the 60 foot wide road and public utility easement lying within said PARCEL 3 as shown on said Parcel Map.

Containing 46,941 square feet (1.078 acres) more or less.

End of Description

Prepared by:

WestLAND Group, Inc.



SCOTT T. BENNETT

08/28/2024

DATE

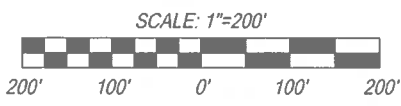
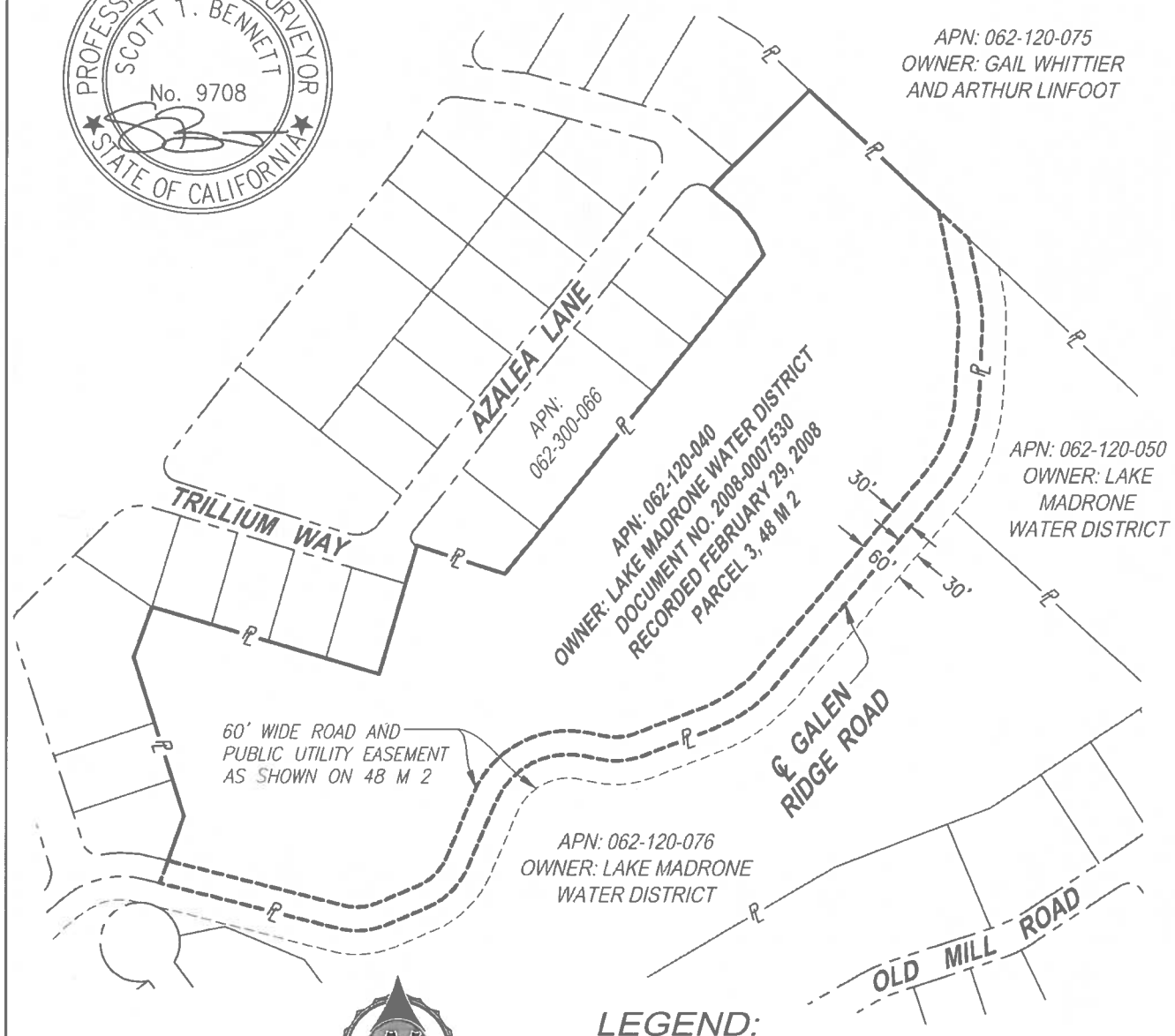


# EXHIBIT "B"

FOR REFERENCE PURPOSES ONLY  
ALL LOCATIONS ARE APPROXIMATE



APN: 062-120-075  
OWNER: GAIL WHITTIER  
AND ARTHUR LINFOOT



## LEGEND:

- EXISTING EASEMENT LINE
- PG&E EASEMENT LINE
- P— PROPERTY LINE
- RIGHT-OF-WAY LINE
- P— SUBJECT PROPERTY LINE

UNLESS OTHERWISE SHOWN ALL COURSES EXTEND TO OR ALONG BOUNDARIES OR LINES

Applicant:				RIGHT-OF-WAY REQUEST: GALEN RIDGE ROAD		SCALE	DATE
						1" = 200'	08/28/2024
SECTION	TOWNSHIP	RANGE	MERIDIAN	COUNTY OF: BUTTE	UNINCORPORATED AREA		
SE1/4 NW1/4 27	T21N	R5E	MDM	WLG JOB #: 2022-574	DR. BY: MJG	CH. BY: STB	
SW1/4 NE1/4 27				PG&E	N. VALLEY DIVISION	35235676 AUTHORIZ	DRAWING NO.
PLAT MAP	48 M 2	REFERENCES					





# PG&E Privacy Policy

**Effective Date:** January 1, 2023

Your privacy is a priority for PG&E, and we take efforts to protect the information we hold about you. This Privacy Policy addresses information obtained from California consumers, PG&E customers, website visitors and mobile application users and is intended to inform you about how PG&E treats personal information that we collect and use about you. This Privacy Policy covers Pacific Gas and Electric Company and its parent company, PG&E Corporation, and any other site or service that links to this Privacy Policy. As used herein, "PG&E" refers to Pacific Gas and Electric Company and/or PG&E Corporation.

PG&E provides our deaf, hard of hearing, and visually impaired customers, customers who have a speech disability and customers who seek support in other languages, with various accessibility services for those with disabilities. Customers with disabilities can access PG&E's Privacy Policy by contacting our [Assistive Resources](https://www.pge.com/en_US/residential/customer-service/other-services/language-services/language-services.page) ([https://www.pge.com/en\\_US/residential/customer-service/other-services/language-services/language-services.page](https://www.pge.com/en_US/residential/customer-service/other-services/language-services/language-services.page)) calling our toll-free number at [1-800-743-5000](tel:1-800-743-5000).

For additional information specific to the privacy of your energy usage data, please see [PG&E's Notice of Accessing, Collecting, Storing, Using and Disclosing Energy Usage Information](https://www.pge.com/en_US/about-pge/company-information/privacy-policy/energy-usage-information/energy-usage-information.page) ([https://www.pge.com/en\\_US/about-pge/company-information/privacy-policy/energy-usage-information/energy-usage-information.page](https://www.pge.com/en_US/about-pge/company-information/privacy-policy/energy-usage-information/energy-usage-information.page)), which supplements this policy.

If you are a current or former job applicant, employee or contractor, this policy does not apply to you in those capacities. Your rights as a job applicant, employee or contractor are described in a separate policy. [Review the Employee, Job Applicant, and Contractor Notice](https://www.pge.com/en_US/about-pge/company-information/privacy-policy/privacy-employee-notice.page) ([https://www.pge.com/en\\_US/about-pge/company-information/privacy-policy/privacy-employee-notice.page](https://www.pge.com/en_US/about-pge/company-information/privacy-policy/privacy-employee-notice.page)).

## Definitions

"Personal information" means any information that identifies, relates to, describes, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular consumer or household. Personal information does not include publicly available information, de-identified or aggregated information, or information covered by certain federal and state laws.

"You" means any California consumer, PG&E customer, website visitor, or mobile application user.

## How We Collect Your Personal Information

We may have collected personal information about you from a variety of sources in the past 12 months:



# PG&E Privacy Policy

- **Sensitive Personal Information**, such as your Social Security number, driver's license or government-issued identification number, racial or ethnic origin or specific geolocation. We do not use or disclose your sensitive personal information for any purpose other than as permitted by applicable law. We do not sell or share your sensitive personal information as those terms are used in the California Consumer Privacy Act. We may provide this information to service providers and contractors, and financial services entities or to other third parties as required by law.
- **Payment Information**. We or our service providers may collect your bank account, credit card or debit card information. We use this information to process payments for our services. Payments and purchases are processed through our service providers.
- **Commercial Information**, such as record of personal property, products or services obtained or considered, or other information related to purchasing or consumer histories. We use this information to better understand your use of our services and for our internal business purposes. We may provide this information to service providers and contractors, regulatory authorities, financial services entities or to other third parties as required by law.
- **Geolocation Data**. We collect this information to provide you with our services and to better tailor our services to you depending on your geographical region. We may provide this information to service providers, contractors, regulators or to other third parties as required by law.
- **Professional Information**, including information relating to your role as a representative or agent of a company or business, such as your work title and contact information. We use this to conduct business with you or your employer and provide you with services and otherwise communicate with you. We may provide this information to service providers and contractors or with other third parties as required by law.
- **Internet and Other Electronic Activity Information**, such as your browsing history, search history, information about your interactions with our website, use of our mobile apps, or interactions with our digital advertisements. We may provide this information to service providers, contractors or to other third parties as required by law. We may collect the following internet and other electronic activity data:
  - **Your Visits To PG&E's Website or Mobile Apps**. We collect information about visits to our website and mobile apps, such as the number of visitors and the number of users that click on certain links or use certain services. For some functionalities, such as rate analysis, we link usage information with the customer visiting the website.
  - **Log Data**. We receive information that is automatically recorded by our servers when you visit our website or mobile apps, including your Internet Protocol ("IP") Address.
  - **Cookies**: when you visit or use our website or online services, our server may create cookies, which are small text files that a website can send to your internet browser and may be stored in your browser or elsewhere on your computer. PG&E uses cookies and other similar technologies on our website and online services. We use cookies to evaluate website usage,





# PG&E Privacy Policy

- Protect the safety and security of PG&E's customers, visitors, employees and contractors by collecting and reviewing personal information to protect against fraud, other crimes and threats to safety.
- Enable service providers and contractors to provide energy-related services, products or equipment on behalf of PG&E, as required in order to provide products and services to you, or for other business purposes consistent with PG&E's commercial relationship with you, or to comply with PG&E's legal obligations as a regulated California public utility, subject to appropriate confidentiality and security requirements.
- Notify credit reporting agencies and collection agencies to evaluate your credit or if your account is assigned for collection.
- Assist emergency responders in situations of threats to life or property.
- For any other business or lawful purpose reasonably anticipated within the context of PG&E's relationship with you.
- For any purpose for which we obtained your consent.

## How We Disclose Your Personal Information

We may disclose your personal information in the following ways:

- **At Your Choice.** You may authorize other companies or persons to receive your personal information from PG&E, including your energy usage data.
- **To Our Service Providers and Contractors.** We may disclose your personal information to service providers and contractors that provide services and support to us. We contractually require service providers and contractors acting on PG&E's behalf to take reasonable steps to protect your personal information and to not use your personal information for any purpose other than that for which it was given to the service provider or contractor.
- **To Regulatory Authorities.** We may disclose your personal information to regulatory authorities such as the California Public Utilities Commission, California Energy Commission, and other federal, state, or local agencies as required by applicable law.
- **To Financial Services Entities.** We may disclose your personal information to financial institutions, credit agencies, and other financial services entities that provide financial and auditing support services for our public utility programs and services.
- **To Third Parties to Fulfill Legal Obligations.** From time to time, we may disclose your personal information with other parties as required pursuant to a valid legal warrant, subpoena, court order, or other legal or regulatory mandate, or as necessary for PG&E to defend to assert legal claims.



# PG&E Privacy Policy

may vary and are set out within each program. Our good-faith estimate of the value of your information is the value of the benefit we offer to you. We have calculated that value by using the expense to us of operating the program related to the benefit obtained by our running of the program. To participate in any incentive-based programs you can opt-in by signing up for the incentive when it is offered to you. Participation in our promotional programs is always optional, and you can terminate program participation at any time as explained in the applicable program terms. You can also contact us at [1-800-743-5000](tel:1-800-743-5000) to unsubscribe or cancel your participation in any program.

## Web Browser "Do Not Track" Signals

"Do Not Track" signals are used by some web browsers to attempt to limit tracking related to your visits to a website. Not all browsers offer a "Do Not Track" option and "Do Not Track" signals are not yet uniform. To the extent that your browser broadcasts a "Do Not Track" signal, our website is configured to recognize "Do Not Track" signals.

## Links to Non-PG&E Websites

While browsing PG&E's website or online services not sponsored by PG&E, you may encounter and choose to access websites or online services operated by PG&E business partners, companies or agencies that may not be associated with PG&E by clicking on hypertext links or icons. These websites may collect data or personal information about you and your online activities. PG&E does not control and is not responsible for what these other parties do in connection with their websites or online services, or how they handle your personal information.

## Retention

We retain your personal information based on legal requirements or business needs. Generally, we only retain personal information for as long as is reasonably necessary for our business purpose or as required by law. Customer data is typically retained for the duration of the relationship with PG&E and for an additional 5 years from end of customer relationship, subject to legal or business needs for a longer retention period. Similarly, business contact data is typically retained for the duration of the contract/agreement with PG&E and for an additional 11 years from the contract termination and/or expiration of the underlying contractual obligations, but subject to a longer retention period for legal or business needs.

## Establishing Service and Setting Up an Account

**Establishing Service:** In order to establish or re-establish service, you may be asked to provide your Social Security number for us to validate your identity. You have the right to not provide your Social Security number, however, a deposit may be charged, and we will request an alternate form of identification (e.g., driver's license, passport, state identification, etc.). The establishment deposit can be waived if the account is enrolled in paperless billing and recurring payment via [pge.com](http://pge.com) or secured with a bill guarantor. The re-establishment deposit can be waived if secured with a bill guarantor.





# PG&E Privacy Policy

## **Right to Know and Access Personal Information**

You have the right to access and know what personal information PG&E collects about you, and how it uses, discloses, sells such personal information. You also have the right to request, to the extent technically feasible, a portable set of your personal information.

## **Right to Request Deletion of your Personal Information**

You have the right to request that PG&E delete the personal information it has about you subject to certain limitations. If we do not delete your personal information for reasons permitted under applicable law, we will let you know.

## **Right to Correct Inaccurate Personal Information**

You have the right to request PG&E to correct inaccurate personal information that we maintain about you.

## **Right to Opt Out of Sale of your Personal Information**

You may have the right to opt out of the sale or sharing of your Personal Data.

## **Exercising Your Privacy Rights**

If you are a California consumer, to exercise your rights, please submit a request using one of the following methods:

- Submit your customer privacy rights request under California Consumer Privacy Act (<https://pge-prod.bigidprivacy.cloud/consumer/#/faRUKvXgqw/form-1001>)
- Calling us at [1-800-743-5000](tel:1-800-743-5000).

PG&E cannot respond to your request or provide you with personal information if we cannot verify your identity or authority to make the request and confirm the personal information relates to you. When you submit a request, we will take steps to verify your identity using identity verification services. You are not required to create an account with us to submit a request. If you don't have an account with us, we may ask you to provide us with information about yourself in order to verify your identity.

We will only use personal information you provide in connection with identity verification to verify the requestor's identity or authority to make the request and whenever feasible, we will attempt to match the information you provide with information we may already have about you.

If you wish to authorize a third party to make a request on your behalf through an authorized agent, you must contact the PG&E Privacy Team directly and must provide a valid California power of attorney or comparable documentation of written permission from you and verification of your identity with PG&E. You may also make a privacy request on behalf of your minor child.



# PG&E Privacy Policy

Our services are not directed to children under 16 years of age, and PG&E does not knowingly collect any personal information of children under 16 years of age unless required by applicable law. If you believe a child under 16 years of age has provided us with personal information, please contact us at [pgeprivacy@pge.com](mailto:pgeprivacy@pge.com) with a brief description of your concern.

## Changes to This Privacy Policy

We review this Privacy Policy regularly. If we make material changes to this privacy policy, we will attempt to notify you and/or obtain your consent, as required by law. We recommend that you regularly review this privacy policy.

## Contact Us

If you have questions, concerns, or complaints about this Privacy Policy, would like to request a current or previous version, or would like more information regarding our process for updating this Privacy Policy, you can contact us using the following options:

PG&E Residential and Business Customer Service  
Correspondence Management Center  
Attention: Privacy Management  
P.O. Box 997310  
Sacramento, CA 95899-7310

PG&E Residential Customers: Call [1-800-743-5000](tel:1-800-743-5000)

PG&E Business Customers: Visit the [Business Customer Service Center](https://www.pge.com/en_US/small-medium-business/business-resource-center/pge-forms/business-customer-service-center/business-customer-service-center.page) ([https://www.pge.com/en\\_US/small-medium-business/business-resource-center/pge-forms/business-customer-service-center/business-customer-service-center.page](https://www.pge.com/en_US/small-medium-business/business-resource-center/pge-forms/business-customer-service-center/business-customer-service-center.page))

Email: [pgeprivacy@pge.com](mailto:pgeprivacy@pge.com)

**Vicki Hoggins**

**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Sent:** Friday, November 15, 2024 4:54 PM  
**To:** rebekahwellsnorth@gmail.com  
**Cc:** Leah Janowski; Vicki Hoggins  
**Subject:** Invoices for the Removal of 315 Cubic Yards of Logs

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#) | [Report](#)

Good Evening, Wes, and Rebecca

For FEMA Project 750222/Job #4769DR-CA (February 4, 2024, Windstorm), the LMWD has hired Wes to remove 315 cubic yards of wood debris from LMWD and haul it a qualified disposal site (Neal Road). To perform this task, the LMWD has agreed to pay Wes \$17,000.00.

Since Wes is not going to be able to haul all the debris at once we are willing to pay him on a weekly basis for the work he has completed.

To receive payment, please send an invoice by email to Leah Janowski [ljanowski@minasianlaw.com](mailto:ljanowski@minasianlaw.com). Each invoice should include the dates that the debris was hauled, how many cubic yards of debris was hauled to the qualified disposal site (Neal Road), and how much we owe him.

$\$17,000 \div 315 = \$53.97$  a cubic yard

Please keep all load tickets and give them to Tim Beers. Make sure that each load ticket has the date, and cubic yards written on it.

Thanks for all your work that you do for the District and the Lake Madrone Community. Please feel free to call me if you have any questions,

Tim Beers  
(916) 704-0839

**Vicki Hoggins**

---

**From:** Vicki Hoggins  
**Sent:** Tuesday, November 19, 2024 4:08 PM  
**To:** holly mason  
**Cc:** Leah Janowski; Timothy Beers  
**Subject:** LMWD Water Right Fees Fiscal Year 2024-2025  
**Attachments:** 2024-2025.FY 07-01-24 - 06-30-25.pdf

Holly,

Here are the Notices of Determination for LMWD's water right permits for Fiscal Year 07-01-24 – 06-30-25. Leah will pay. These didn't make it to the Unpaid Bills Detail for this month. You can update your list with current fee amounts (they go up every year).

Vicki

The information contained in this electronic mail transmission is confidential and intended to be sent only to the stated recipient of the transmission. It may therefore be protected from unauthorized use or dissemination by the attorney-client and/or attorney work product privileges. If you are not the intended recipient or the intended recipient's agent, you are hereby notified that any review, use, dissemination, distribution or copying of this communication is strictly prohibited. You are also asked to notify us immediately by telephone and to return the document to us immediately via e-mail at the address shown above. Thank you.





MEMORANDUM

TO: LAKE MADRONE WATER DISTRICT

FROM: Paul R. Minasian, Esq./D. Beth

DATE: November 19, 2024

RE: Statement of Account (2 accounts): Notice of Determination – Water Right Filing

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Enclosed you will find the billing for your water rights filings for the fiscal year July 1, 2024.

Please pay this billing at your earliest convenience. Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Deborah K. Beth', is written over the typed name.

Deborah K. Beth, Assistant to  
PAUL R. MINASIAN

/dkb  
Enc. (1)



CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
PO BOX 942879, SACRAMENTO, CA 94279-0001  
1-800-400-7115  
www.cdtfa.ca.gov



GAVIN NEWSOM  
Governor

AMY TONG  
Secretary, Government Operations Agency

NICOLAS MADUROS  
Director

Received

NOV 18 2024

Minasian Law Firm

ATTN PAUL R MINASIAN  
LAKE MADRONE WATER DISTRICT  
PO BOX 1679  
OROVILLE CA 95965-1679

Letter Date: November 14, 2024  
Letter ID: L0028779399

### Statement of Account

**Why we are contacting you:**

The California Department of Tax and Fee Administration (CDTFA) records show that you have an outstanding balance for the account(s) and reporting period(s) shown on the next page.

This is a summary of tax/fee/surcharge/assessment, interest, and penalties assessed. A detailed listing of amounts due is included with this letter. Payment is due immediately for any amount not under review of a timely and accepted petition for redetermination or protection of the bankruptcy court. These liabilities may have been previously assessed against you.

**Payment options:**

You must pay in full unless you are in a payment plan for the amounts listed. Payments can be made online by visiting our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov) and selecting the *File & Make a Payment* option. If you are paying by check, please write the following information on your check, and include the attached voucher with your payment: your account number(s) shown on the following page(s) and your letter ID shown above. Keep the original notice for your records. Make your check payable to the California Department of Tax and Fee Administration, and mail to P.O. Box 942879, Sacramento, CA 94279-3535. If you need additional help, please call the telephone number listed above.

**Collection action:**

Collection action may be taken. To help you understand CDTFA collection procedures, please visit [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov), and download publication 54, *Collection Procedures*.

*Please cut along the line, and return the bottom portion with your payment.*

CDTFA-1210-STA REV. 5 (10-22)  
CDTFA-5000 REV. 1 (6-22)

### PAYMENT VOUCHER



**Account Type:** Water Rights  
**System Generated TIN:** 013-839079  
**Voucher Number:** 638641363

L0028779399

CDTFA USE ONLY

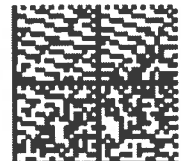
Make check payable and send with the voucher to:  
California Department of Tax and Fee Administration  
PO Box 942879  
Sacramento, CA 94279-3535  
or visit [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov) to pay right now.

<b>Amount due upon receipt:</b>	<b>\$722.80</b>
---------------------------------	-----------------

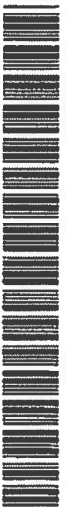
Enter amount paid

\$

ATTN PAUL R MINASIAN  
LAKE MADRONE WATER DISTRICT  
PO BOX 1679  
OROVILLE CA 95965-1679



Please write your account number on your check.



0028779399 01

**Water Rights  
Account Number: 094-013196**

Period Begin: 01-Jul-2024	Period End: 30-Jun-2025						<b>Non-Final Billing</b>	
<b>Notice Type</b>	<b>Fee</b>	<b>Interest</b>	<b>Penalty</b>	<b>Other</b>	<b>Credit</b>	<b>Balance</b>		
Determination	372.80	0.00	0.00	0.00	0.00	0.00	372.80	
<b>Account Totals</b>	<b>\$372.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$372.80</b>	

**Water Rights  
Account Number: 094-016354**

Period Begin: 01-Jul-2024	Period End: 30-Jun-2025						<b>Non-Final Billing</b>	
<b>Notice Type</b>	<b>Fee</b>	<b>Interest</b>	<b>Penalty</b>	<b>Other</b>	<b>Credit</b>	<b>Balance</b>		
Determination	350.00	0.00	0.00	0.00	0.00	0.00	350.00	
<b>Account Totals</b>	<b>\$350.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$350.00</b>	

Grand Total: \$722.80

For our privacy policy and notice, visit our webpage at [www.cdtfa.ca.gov/privacy.htm](http://www.cdtfa.ca.gov/privacy.htm), or go to [www.cdtfa.ca.gov/formspubs/forms.htm](http://www.cdtfa.ca.gov/formspubs/forms.htm) and search for CDTFA-324-GEN-WEB, *Privacy Notice—Website—No Action Needed.*



CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
PO BOX 942879, SACRAMENTO, CA 94279-0001  
1-800-400-7115 • FAX 1-279-279-7370  
www.cdtfa.ca.gov

GAVIN NEWSOM  
Governor

AMY TONG  
Secretary, Government Operations Agency

NICOLAS MADUROS  
Director

ATTN PAUL R MINASIAN  
LAKE MADRONE WATER DISTRICT  
PO BOX 1679  
OROVILLE CA 95965-1679

Letter Date: November 14, 2024  
Letter ID: L0028713249  
Account Type: Water Rights  
Account Number: 094-013196  
Period Begin: July 1, 2024  
Period End: June 30, 2025

Notice Service Date: November 15, 2024  
Finality Date: December 15, 2024  
Water Rights ID: A030657

### Notice of Determination

**Why we are contacting you:**

The California Department of Tax and Fee Administration (CDTFA) has determined that you are liable for fee, interest, and penalties. The balance below reflects the amount you owe.

Fee	\$372.80
Interest	0.00
Penalty	0.00
Other	0.00
Payments/Credits	0.00
<b>Total</b>	<b>\$372.80</b>

**What you must do:**

You must pay in full unless you are in a payment plan for the amounts listed. Payment is due in full by the finality date. If the above total is zero, no payment is due.

**What will happen if you do not comply:**

Failure to pay this notice may result in additional penalties and/or interest. If you disagree with the assessment, you have the right to file a petition for redetermination within 30 days after the notice service date shown above.

**Payment options:**

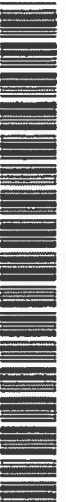
To make a payment online, go to our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov) and select *File & Make a Payment*. If you are paying by check, please write your account number and Letter ID (shown above) on your check and include the attached *Statement of Account* payment voucher. Keep the original notice for your records. Make your check payable to the California Department of Tax and Fee Administration and mail to P.O. Box 942879, Sacramento, CA 94279-3535. If you need additional help, please call the telephone number shown above.

**Interest:**

Additional interest will accrue on the unpaid fee each month at the rate of 11 percent annually. Interest of \$3.42 will accrue if the fee is not paid on or before December 16, 2024.

**Penalty for failure to pay when due:**

Generally, a penalty of 10 percent attaches to the unpaid amount of fee due if this determination is not paid on or before the finality date.



0028779399 02

**Information concerning determination:**

A person upon whom a determination is made, or any person directly interested, may petition for reconsideration with the State Water Resources Control Board (SWRCB) within 30 days from the date of this notice. The SWRCB must receive the petition for reconsideration by the 30<sup>th</sup> day. A petition for reconsideration must be in writing and state the specific grounds upon which it is founded, including an explanation why the petitioner believes that no fee is due or how the petitioner believes that the amount of the fee has been miscalculated. A petition must also include either a copy of the determination or all the following information: (1) the taxpayer's name; (2) the water right or CDTFA identification number; (3) the amount assessed; and (4) the billing period or assessment date.

Anyone filing a petition should be prepared to submit documentary evidence to support the specific grounds upon request. All petitions for reconsideration must be mailed to the following address:

State Water Resources Control Board, Division of Water Rights, P.O. Box 2000, Sacramento, CA 95812-2000.

Petitions for reconsideration are governed by Chapter 4 (commencing with section 1120) of Part 1 of Division 2 of the Water Code and Article 12 (commencing with section 768) of Chapter 2 of Division 3 of Title 23 of the California Code of Regulations. The California Water Code and California Code of Regulations may be found at [www.waterboards.ca.gov/laws\\_regulations](http://www.waterboards.ca.gov/laws_regulations).

Prompt payment of undisputed portions of the liability should be made. This will prevent accrual of additional interest thereon and will not in any way affect the protested portions.

**Additional information:**

The above assessment is based upon amounts due for the annual fee on a Water Rights Permit or License as required under California Code of Regulations, Title 23, section 1066.

**New! Fees Associated with Late Reporting of Annual Water Use**

Annual water use reporting is required for all water rights. Annual water use reports must be submitted to the State Water Resources Control Board before February 1, 2025, for the period of October 1, 2023, through September 30, 2024.

Starting in 2025, reports for appropriative water rights and registrations submitted more than 30 days after the reporting deadline will be subject to late reporting fees. The late fee is based on a percentage of your annual water right fee with larger water rights subject to higher fees. The late fee increases based on how late the report is submitted with reports submitted more than 90 days late incurring the largest fee. This late fee, if applicable, will be added to your annual water right fee due to the California Department of Tax and Fee Administration. **To avoid a late fee, water right holders are encouraged to submit their water use information as soon as possible and before the reporting deadline.**

For more information on how to submit your annual water use report, please refer to the October 2024 letter sent from the State Water Resources Control Board's Division of Water Rights or visit the following webpage: [http://www.waterboards.ca.gov/rms\\_help](http://www.waterboards.ca.gov/rms_help). You can also email Division of Water Rights staff at: [RMS@waterboards.ca.gov](mailto:RMS@waterboards.ca.gov) or call us at: 916-341-5431.



CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION  
PO BOX 942879, SACRAMENTO, CA 94279-0001  
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GAVIN NEWSOM  
Governor

AMY TONG  
Secretary, Government Operations Agency

NICOLAS MADUROS  
Director

ATTN PAUL R MINASIAN  
LAKE MADRONE WATER DISTRICT  
PO BOX 1679  
OROVILLE CA 95965-1679

Letter Date: November 14, 2024  
Letter ID: L0028735184  
Account Type: Water Rights  
Account Number: 094-016354  
Period Begin: July 1, 2024  
Period End: June 30, 2025

Notice Service Date: November 15, 2024  
Finality Date: December 15, 2024  
Water Rights ID: A011753

### Notice of Determination

**Why we are contacting you:**

The California Department of Tax and Fee Administration (CDTFA) has determined that you are liable for fee, interest, and penalties. The balance below reflects the amount you owe.

Fee	\$350.00
Interest	0.00
Penalty	0.00
Other	0.00
Payments/Credits	0.00
<b>Total</b>	<b>\$350.00</b>

**What you must do:**

You must pay in full unless you are in a payment plan for the amounts listed. Payment is due in full by the finality date. If the above total is zero, no payment is due.

**What will happen if you do not comply:**

Failure to pay this notice may result in additional penalties and/or interest. If you disagree with the assessment, you have the right to file a petition for redetermination within 30 days after the notice service date shown above.

**Payment options:**

To make a payment online, go to our website at [www.cdtfa.ca.gov](http://www.cdtfa.ca.gov) and select *File & Make a Payment*. If you are paying by check, please write your account number and Letter ID (shown above) on your check and include the attached *Statement of Account* payment voucher. Keep the original notice for your records. Make your check payable to the California Department of Tax and Fee Administration and mail to P.O. Box 942879, Sacramento, CA 94279-3535. If you need additional help, please call the telephone number shown above.

**Interest:**

Additional interest will accrue on the unpaid fee each month at the rate of 11 percent annually. Interest of \$3.21 will accrue if the fee is not paid on or before December 16, 2024.

**Penalty for failure to pay when due:**

Generally, a penalty of 10 percent attaches to the unpaid amount of fee due if this determination is not paid on or before the finality date.



0028779399 03

**Information concerning determination:**

A person upon whom a determination is made, or any person directly interested, may petition for reconsideration with the State Water Resources Control Board (SWRCB) within 30 days from the date of this notice. The SWRCB must receive the petition for reconsideration by the 30<sup>th</sup> day. A petition for reconsideration must be in writing and state the specific grounds upon which it is founded, including an explanation why the petitioner believes that no fee is due or how the petitioner believes that the amount of the fee has been miscalculated. A petition must also include either a copy of the determination or all the following information: (1) the taxpayer's name; (2) the water right or CDTFA identification number; (3) the amount assessed; and (4) the billing period or assessment date.

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For more information on how to submit your annual water use report, please refer to the October 2024 letter sent from the State Water Resources Control Board's Division of Water Rights or visit the following webpage: [http://www.waterboards.ca.gov/rms\\_help](http://www.waterboards.ca.gov/rms_help). You can also email Division of Water Rights staff at: [RMS@waterboards.ca.gov](mailto:RMS@waterboards.ca.gov) or call us at: 916-341-5431.



#4

**Vicki Hoggins**

---

**From:** thomas Baker <thomasbaker12@yahoo.com>  
**Sent:** Friday, November 22, 2024 11:07 PM  
**To:** Vicki Hoggins  
**Subject:** Lake madrone

Caution! This message was sent from outside your organization.

Hi Vicki,

I know it's late and crazy but I'll run for one of the vacancies.

Thanks,

Thomas

Sent from my iPhone

#5



United States Department of Agriculture

Rural Development  
California State Office  
430 G Street #4189  
Davis, CA 95618  
Voice (530) 792-5824 Fax  
855 854.5620

November 18, 2024

Lake Madrone Water District  
P.O. Box 933  
Oroville, CA 95965

Received

NOV 25 2024

Minasian Law Firm

Re: Annual Reporting Requirements and Compliance Review  
Lake Madrone Dam Outlet Repair

Dear Roger Williams,

Rural Development requires annual submission of financial information for purposes of management evaluation following the end of your fiscal operational year.

All audits are to be performed in accordance with the latest revision of generally accepted government auditing standards (GAGAS), when applicable. In addition, the audits are to be performed in accordance with Subpart F of 2 CFR 200. **The single audit is due no later than nine (9) months after the end of the fiscal year or 30 days of the auditor's report, whichever is earlier.** The audit or annual report must separate assets, liabilities, revenues and expenses for each enterprise, if applicable.

Financial Statements Due: FY 2022 - FY 2023  
Due Date: 3/31/2023

In addition, all borrowers need to submit the following:

- 1) Budget. Provide the latest approved budget and projections.
- 2) Board of Directors. Latest names and addresses of the governing body, their position and term of office.
- 3) Property Tax. If applicable, documentation property taxes have been paid and are current.
- 4) Insurance. Evidence that required property, flood (if required), liability, workmen's compensation and fidelity bond insurance coverages are in force.
- 5) Reserve Account(s) – Provide documentation that the Agency required reserve account(s) is sufficiently funded.
- 6) Current Certifications for the Vulnerability Assessment and Emergency Response Plan for the Water and Wastewater Facilities. **DO NOT SUBMIT COPIES OF THE ACTUAL VA OR ERP DOCUMENTS TO USDA RURAL DEVELOPMENT.**
- 7) Water and/or Wastewater Borrowers only:
  - a) Complete section 3 on page 2 of Form RD 422-2 for the prior year and include your rate schedule. Exhibit B.

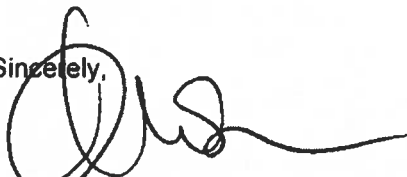
- b) Copy of the Mandatory Connection / Hook Up ordinance if the city / district has one.
- 8) Compliance Review:
  - a) Complete attached statistical information. Number of users or connections and their Ethnic Breakdown (Hispanic or Latino, American Indian/Alaskan Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, Asian, and White), as well as the number of males or females in each category.
  - b) Number of applications received for new connections in the past three years and their Ethnic Breakdown, if applicable. Exhibit A.
- 9) Security Inspection Review Questionnaire. Complete Water and Wastewater System Questionnaire, if applicable. Responses to these questions may be followed by a scheduled site visit later. Exhibit C.

If you have any questions, or if we can be of any assistance, please do not hesitate to call. All documents may be submitted in PDF form (we cannot accept links to file share sites) via email at [michael.vukas@usda.gov](mailto:michael.vukas@usda.gov) and [peternilo.valdez@usda.gov](mailto:peternilo.valdez@usda.gov).

We are requesting these items be forwarded to our office upon receipt of this letter. If you have any questions.

Thank you.

Sincerely,



Michael Vukas  
Community Programs Specialist

cc: Community Programs Director, USDA, Davis, CA

## Exhibit A

### Statistical Information

For the purpose of this report, the term "PARTICIPANTS" will be used to describe Users, Members, Occupants, Tenants, or Potential Users for pre-loan/grant closing compliance reviews, as applicable.

<b>PARTICIPANTS</b>			
<b>Race</b>	<b>#</b>	<b>Ethnicity</b>	<b>#</b>
American Indian / Alaskan Native		Hispanic or Latino	
Native Hawaiian/Other Pacific Islander		Not Hispanic or Latino	
Asian		<b>Total</b>	
White		<b>Gender</b>	<b>#</b>
Black/African American		Male	
Other		Female	
<b>Total</b>		<b>Total</b>	

<b>EMPLOYEES</b>			
<b>Race</b>	<b>#</b>	<b>Ethnicity</b>	<b>#</b>
American Indian / Alaskan Native		Hispanic or Latino	
Native Hawaiian/Other Pacific Islander		Not Hispanic or Latino	
Asian		<b>Total</b>	
White		<b>Gender</b>	<b>#</b>
Black/African American		Male	
Other		Female	
<b>Total</b>		<b>Total</b>	

<b>BOARD OF DIRECTORS</b>			
<b>Race</b>	<b>#</b>	<b>Ethnicity</b>	<b>#</b>
American Indian / Alaskan Native		Hispanic or Latino	
Native Hawaiian/Other Pacific Islander		Not Hispanic or Latino	
Asian		<b>Total</b>	
White		<b>Gender</b>	<b>#</b>
Black/African American		Male	
Other		Female	
<b>Total</b>		<b>Total</b>	

## Exhibit B

### SUPPLEMENTAL DATA

The Following Data Should Be Supplied Where Applicable

Schedule I  
Page 2

**1. ALL BORROWERS**

- a. Are deposited funds in institutions insured by the Federal Government?
- b. Are you exempt from Federal Income Tax?
- c. Are Local, State and Federal Taxes paid current?
- d. Is corporate status in good standing with State?
- e. List kinds and amounts of insurance and fidelity bond. Complete Only when submitting annual budget information.

Circle One	
Yes	No
Yes	No
Yes	No
Yes	No

Insurance Coverage and Policy Number	Insurance Company and Address	Amount of Coverage	Expiration Date of Policy
Property Insurance Policy # _____	_____	_____	_____
Liability Policy # _____	_____	_____	_____
Fidelity Policy # _____	_____	_____	_____

**2. RECREATION AND GRAZING ASSOCIATION BORROWERS ONLY**

- a. Number of Members

Current Quarter	Year to Date
_____	_____

**3. WATER AND/OR SEWER UTILITY BORROWERS ONLY**

- a. Water purchased or produced (CU FT - GAL)
- b. Water sold (CU FT - GAL)
- c. Treated waste (CU FT - GAL)
- d. Number of users - water
- e. Number of users - sewer

	Current Quarter	Year to Date
a. gal	_____	_____ gal
b. gal	_____	_____ gal
c. gal	_____	_____ gal
d. _____	_____	_____
e. _____	_____	_____

**4. OTHER UTILITIES**

- a. Number of users
- b. Product purchased
- c. Product sold

_____	_____
_____	_____
_____	_____

**5. HEALTH CARE BORROWERS ONLY**

- a. Number of beds
- b. Patient days of care
- c. Percentage of occupancy
- d. Number of outpatient visits

_____	_____
_____	_____
_____	_____
_____	_____

**6. DISTRIBUTION OF ALL CASH AND INVESTMENTS\***

Indicate balances in the following accounts:

	Construction	Revenue	Debt Service	Operation & Maintenance	Reserve	All Others	Grand Total
Cash	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Savings and Investments	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

**7. AGE ACCOUNTS RECEIVABLE AS FOLLOWS.**

	Days				*Total
	0-30	31-60	61-90	91 and Older	
Dollar Values	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Number of Accounts	_____	_____	_____	_____	_____

\*Totals must agree with those on Balance Sheet.

## **Exhibit C**

### **Security Inspection Review Questions Water and Waste Water System**

1. How has the system operated since the last USDA Rural Development visit?
  
2. What specific repairs have been made to the system since the last visit?
  
3. Are there repairs that are needed now or in the near future?
  
4. What complaints, if any, have you received from customers relative to services provided?
  
5. Have any new extensions of service been made on the system?
  
6. Please provide a copy of the State Health Department or State Water Resource Control Board inspection report describing the conditions of the existing water or sewer facility.
  
7. Do you have ample staff and equipment to do all of the ordinary services and repairs as needed?
  
8. Have you completed a Vulnerability Assessment and an Emergency Response Plan, and do you have a status on these reports? Status only, no report needed.

**Security Inspection Review Questions  
Wastewater System**

1. How has the system operated since the last USDA Rural Development visit?
  
2. What specific repairs have been made to the system since the last visit?
  
3. Are there repairs that are needed now or in the near future?
  
4. What complaints, if any, have you received from customers relative to services provided?
  
5. Have any new extensions of service been made on the system?
  
6. Please provide a copy of the State Health Department or State Water Resource Control Board inspection report describing the conditions of the existing water or sewer facility.
  
7. Do you have ample staff and equipment to do all of the ordinary services and repairs as needed?
  
8. On sewer ponds and lagoons (if applicable), are weeds controlled?
  
9. Have you completed a Vulnerability Assessment and an Emergency Response Plan, and do you have a status on these reports? Status only, no report needed.

#6



MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

Received  
NOV 25 2024  
Minasian Law Firm

November 22, 2024

District Fiscal Officer  
Lake Madrone Water District  
P.O. Box 933  
Oroville, CA 95965-0933

**SUBJECT: 2023-24 Special District Financial Transactions Report**

Dear District Fiscal Officer:

This letter provides information regarding the 2023-24 Special District Financial Transactions Report (FTR). Government Code (GC) section 53891 requires that the financial transactions of each local agency be submitted to the State Controller's Office (SCO) within seven months after the close of the fiscal year or within the time prescribed by the Controller, whichever is later. The report must contain underlying data from audited financial statements prepared in accordance with Generally Accepted Accounting Principles (GAAP), if this data is available.

The FTR is due to SCO by January 31, 2025. Reporting instructions, including COVID-19 reporting guidance, and information for the 2023-24 Special District FTR are available on the SCO website at [https://www.sco.ca.gov/ard\\_locinstr\\_districts\\_forms.html](https://www.sco.ca.gov/ard_locinstr_districts_forms.html).

To file your FTR, visit Local Government Reporting System Online (LGRS Online) at <https://lgrsonline.sco.ca.gov>. The entity type, username, and password for the web-based reporting program are:

Entity Type: Special Districts  
Username: Lake Madrone Water District  
Password: Ab#12410401800

The 2023-24 FTR cover page can be signed electronically on LGRS Online.

Blended component units (BCUs), although legally separate entities, are, in substance, part of the primary special district operations. According to GAAP, the financial data from BCUs should be integrated into the appropriate primary special district funds for reporting purposes. The financial data of BCUs must be included in the primary Special District FTR.



District Fiscal Officer  
November 22, 2024  
Page 2 of 2

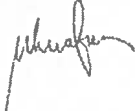
BCUs that meet the requirements to be a Special District, as defined in GC section 12463(d)(2), must separately prepare and submit the Special District FTR to SCO.

Please note that in accordance with GC section 12464, if the reports are not made in the time, form, and manner required — or there is reason to believe that a report is false, incomplete, or incorrect — SCO is authorized to conduct an investigation to obtain the required information. Any costs incurred by SCO as a result of such an investigation shall be borne by the district.

GC section 26909 requires an audit to be completed and filed with our office within 12 months after the close of the fiscal year(s) under examination. Please email an electronic copy to [SDsupport@sco.ca.gov](mailto:SDsupport@sco.ca.gov).

If you have any questions, please contact the Special District Reporting Unit at [SDsupport@sco.ca.gov](mailto:SDsupport@sco.ca.gov) or (916) 327-1017.

Sincerely,



Edward Serafica  
Supervisor  
Special District Reporting Unit

Enclosure

## **Top Ten Reporting Issues for Special District Financial Transactions Report**

- 1. A Special District that has no financial transactions during the year must file the Cover Page form and the General Information form of the Special District Financial Transactions Report (FTR), stating "No Activity" on the Cover Page form. A Special District that has no financial transactions but has outstanding debt taken out in the Special District's name must report the debt and any debt payments on the appropriate Debt and Statement of Revenues, Expenditures, and Changes in Fund Balances forms.**
- 2. The activity type must reflect the services the Special District provides. Select the type of governmental/enterprise activity for which this report is being prepared.**
- 3. Major variances require footnotes. If there is an overall reporting change, add an explanation in the Comments form. Access the footnote panel by double-clicking on the field in which the balance was reported. Invalid footnotes will be questioned by staff upon review of the FTR. Simply noting "Correct," "Confirmed OK," or "increase/decrease" is not acceptable. Please indicate what caused the variance (e.g., New Assembly Bill 1234 law enforcement grant).**
- 4. The Other fields on the revenue and expenditure forms are for items that do not apply to a hard-coded field elsewhere on the form. Please review all of the fields on the forms before reporting an item as Other. A footnote is required for those entries.**
- 5. Include a footnote to explain the reason for a prior period adjustment exceeding 20% of the Fund Balance/Net Position, Beginning of Period.**
- 6. Report residual equity transfers and transfers of capital assets as Transfer In and Transfer Out. Include a footnote to explain why and where a transfer was made.**
- 7. The Appropriations Limit Information form must be completed by all special districts that receive property taxes and are subject to the provisions of California Constitutional Article XIII B. Refer to California Constitutional Article XIII B for specific information on this requirement. If the Special District is exempt from having an appropriation, note that in the General Comment form. Failure to report your Appropriations Limit might affect your mandated cost reimbursement.**

## Top Ten Reporting Issues for Special District Financial Transactions Report

8. If the Special District has any debt reported on the debt forms, the activity reported on the debt form must match the activity on the governmental/enterprise form (i.e., Fire Protection activity reported on the governmental form must have Fire Protection selected as the activity type on the debt form). All debt reported must have Principal and Interest (P&I) payments. If there are no P&I payments, include footnotes to explain why there are no current-year payments.
  - Long-Term Debt
    - Principal Amount Issued During Fiscal Year
      - Report the total amount of principal issued during the fiscal year on the appropriate Long-Term Debt form.
      - Use a separate form for each debt issued.
      - For Governmental Activities, the principal amount issued must also be reflected on the Governmental Activity's Revenues, Expenditures, and Change in Fund Balance form, on a Long-Term Debt Proceeds line.
    - Principal Amount Matured During Fiscal Year
      - Report the amount of principal paid during the fiscal year on the Long-Term Debt form. Do not include the current portion of principal amounts that are payable in the following fiscal year or the interest payment during the fiscal year.
      - For Governmental Activities, the principal payments reported must also be reflected on the Governmental Activity's Revenues, Expenditures, and Changes in Fund Balance form on the Retirement of Long-Term Debt line.
    - Interest Payment During the Fiscal Year
      - Report the amount of interest paid during the fiscal year on the Long-Term Debt Form.
      - Report interest payments on the Interest on Long-Term Debt/Interest Expense line of the Revenues, Expenditures, and Changes in Fund Balance form of the governmental or enterprise activity related to the debt.
  - Other Long-Term Debt
    - Do not include liability type debts that have no P&I payments [e.g. Compensated Absences and Other Post-Employment Benefits] or interfund loans (e.g., copiers, vehicles, etc.) on the Long-Term Debt forms as Other Long-Term Debt.

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## **Top Ten Reporting Issues for Special District Financial Transactions Report**

9. **Improvement District, Special Assessment, Mello-Roos, and Marks-Roos Bonds**
  - **Improvement District (1911 Act, 1913 Act, and 1915 Act), Other Special Assessment, Mello-Roos, and Marks-Roos bonds and Other Nonagency debts are liabilities of property owners to bondholders and not primary liabilities of the local agency. Any transactions and balances relating to these bonds should not be reported elsewhere in the FTR, but on the Long-Term Debt form only. Unless the debt is backed fully by the faith and credit of the government or fully or partly backed by some other type of the general government commitment.**
  
10. **We cannot grant extensions to submit reports. If you are unable to submit your report, please contact the Special District Reporting Unit at [SDsupport@sco.ca.gov](mailto:SDsupport@sco.ca.gov) or (916) 327-1017. Audited financial statements can also be submitted electronically to the same email address. You must submit the signed Cover Page.**



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**District Fiscal Officer  
Lake Madrone Water District  
P.O. Box 933  
Orville, CA 95965-0933**



#7

## Vicki Hoggins

---

**From:** Aidan Wallace  
**Sent:** Monday, November 25, 2024 3:00 PM  
**To:** Nick Knipe; tom@sillerhelicopters.com  
**Cc:** Dustin Cooper; Vicki Hoggins; Leah Janowski; Holly Mason  
**Subject:** LMWD - Siller Demand Letter  
**Attachments:** Siller Demand Letter.pdf

Nick and Tom,

Please review the attached letter sent on behalf of Lake Madrone Water District. A copy will be mailed to you today. I am available to discuss this matter, including payment arrangements, today thru Wednesday, and next week.

Regards,  
Aidan Wallace



awallace@minasianlaw.com  
(530) 533-2885  
1681 Bird St.  
Oroville, CA 95965





◊ AIDAN P. WALLACE ◊  
awallace@minasianlaw.com

November 25, 2024

SILLER HELICOPTERS INC  
1250 Smith Rd  
Yuba City, CA 95991  
[nick@sillerhelicopters.com](mailto:nick@sillerhelicopters.com)  
[tom@sillerhelicopters.com](mailto:tom@sillerhelicopters.com)

RE: Demand Letter for Theft of Water


Dear Mr. Knipe and Mr. Siller,

As you know, this firm represents Lake Madrone Water District (hereinafter "District"). This letter is being sent to formally demand that Siller Helicopters, Inc., Siller Brothers, Inc., (collectively and hereinafter "Siller") reimburse District for the water illegally taken and associated costs. As explained in the letter sent to you on or around August 19, 2024, the District was informed that a water tender operated by and/or at the direction of Siller diverted water from Lake Madrone without the right or permission to do so. This illegal theft of water occurred multiple times per day for at least a week in August 2024, totaling a theft of over 150,000 gallons of water.

The District owns and operates Lake Madrone and maintains water rights for Lake Madrone. Siller was not granted permission from the District to pump or take water from Lake Madrone. Siller does not have any right to divert water from Lake Madrone, and could not be given permission by the fire department to use water for Siller's non-emergency project on Siller land. Accordingly, Siller's conduct in taking water without a water right and without the permission of entities with water rights is an illegal diversion and use of water. An illegal diversion or use of water constitutes a trespass and is subject to liability under various provisions of law, including but not limited to, Civil Code section 1882.1, Water Code Section 1052, and common law trespass and conversion. In lieu of a suit to enforce District's ownership of water, the District demands that Siller reimburse and pay District the amount of \$5,000 for the water illegally taken, and associated costs incurred by District in connection with the theft.

Sincerely,

MINASIAN LAW, LLP

By:   
AIDAN P. WALLACE  
*Attorneys for Lake Madrone Water District*

**Vicki Hoggins**

---

**From:** Nick Knipe <nick@sillerhelicopters.com>  
**Sent:** Monday, November 25, 2024 6:52 PM  
**To:** Aidan Wallace  
**Cc:** tom@sillerhelicopters.com; Dustin Cooper; Vicki Hoggins; Leah Janowski; Holly Mason  
**Subject:** Re: LMWD - Siller Demand Letter

Caution! This message was sent from outside your organization.

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Thank you Aidan,  
We will address this and get back to you.

Thank you,  
Nick Knipe

On Nov 25, 2024, at 2:59 PM, Aidan Wallace <AWallace@minasianlaw.com> wrote:

Nick and Tom,

Please review the attached letter sent on behalf of Lake Madrone Water District. A copy will be mailed to you today. I am available to discuss this matter, including payment arrangements, today thru Wednesday, and next week.

Regards,  
Aidan Wallace

<image001.png>  
awallace@minasianlaw.com  
(530) 533-2885  
1681 Bird St.  
Oroville, CA 95965  
<Siller Demand Letter.pdf>

## Vicki Hoggins

---

**From:** Aidan Wallace  
**Sent:** Tuesday, November 26, 2024 12:15 PM  
**To:** rankinpump@yahoo.com  
**Cc:** Dustin Cooper; Holly Mason; Vicki Hoggins  
**Subject:** Lake Madrone Water District - Rankin Letter  
**Attachments:** Rankin Letter.pdf

Hi Reed and Marla,

Attached is a copy of the letter we mailed to you a few days ago, on behalf of Lake Madrone Water District. You can reach me at 530-533-2885 or this email address if you want to discuss. Have a nice Thanksgiving.

Regards,  
Aidan Wallace



awallace@minasianlaw.com  
(530) 533-2885  
1681 Bird St.  
Oroville, CA 95965



AIDAN P. WALLACE  
awallace@minasianlaw.com

November 22, 2024

13491 Oroville Quincy Hwy  
Berry Creek, CA 95916

P.O. BOX 42  
Berry Creek, CA, 95916

RE: Illegal Authorization to Use Water From Lake Madrone

Dear Mr. Rankin,

This firm represents Lake Madrone Water District (hereinafter "District"). This letter is being sent in connection with a water theft by Siller Helicopters, Inc., Siller Brothers, Inc., (collectively and hereinafter "Siller") which was purportedly and improperly authorized by you in your capacity as Volunteer Fire Chief in Berry Creek. The District was informed that a water tender operated by and/or at the direction of Siller diverted water from Lake Madrone without the right or permission to do so. This illegal theft of water occurred multiple times per day for at least a week in August 2024, totaling a theft of over 150,000 gallons of water. Siller maintains that they were given authorization to use water from you as chief of the Berry Creek VFD.

Siller could not be given permission by the fire department to use water for Siller's non-emergency project on Siller land. Accordingly, Siller's conduct in taking water without a water right and without the permission of entities with water rights is an illegal diversion and use of water. **To reiterate, you may not authorize the diversion or use of water from Lake Madrone for non-emergency purposes.** Please cease and desist from providing information to the contrary to anyone.

In emergency situations, diversion of water from Lake Madrone may be necessary for emergency fire protection without notice to the District or to the board. However, even in emergency situations, we would request that when possible, notice be given to either the board or to a District employee when water is to be taken from the lake.

Sincerely,

MINASIAN LAW, LLP

By:   
AIDAN P. WALLACE  
*Attorneys for Lake Madrone Water District*

#9

**Vicki Hoggins**

---

**From:** Aidan Wallace  
**Sent:** Tuesday, November 26, 2024 12:15 PM  
**To:** rankinpump@yahoo.com  
**Cc:** Dustin Cooper; Holly Mason; Vicki Hoggins  
**Subject:** Lake Madrone Water District - Rankin Letter  
**Attachments:** Rankin Letter.pdf

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Regards,  
Aidan Wallace



awallace@minasianlaw.com  
(530) 533-2885  
1681 Bird St.  
Oroville, CA 95965



AIDAN P. WALLACE  
awallace@minasianlaw.com

November 22, 2024

13491 Oroville Quincy Hwy  
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Sincerely,

MINASIAN LAW, LLP

By:   
AIDAN P. WALLACE  
*Attorneys for Lake Madrone Water District*

#10

**Vicki Hoggins**

---

**From:** Leah Janowski  
**Sent:** Monday, November 25, 2024 2:10 PM  
**To:** Timothy Beers; Michael Camodeca; holly mason; roger@rjrtransportation.net; Vicki Hoggins  
**Subject:** USDA and CA Controller Compliance  
**Attachments:** USDA Annual Reporting Compliance Review.pdf; State Controller.Finance Transaction Rpt.pdf

Two items came in the mail today.

Also, thank you so very much for the surprise Christmas bonus! Much need and appreciated ❤️

Happy Holidays!

Kindest regards,

*Leah Janowski*

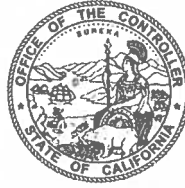
Bookkeeper



P O Box 1679 / 1681 Bird Street, Oroville, California 95965  
(530) 533-2885 / facsimile (530) 533-0197

The information contained in this electronic mail transmission is confidential and intended to be sent only to the stated recipient of the transmission. It may therefore be protected from unauthorized use or dissemination by the attorney-client and/or attorney work product privileges. If you are not the intended recipient or the intended recipient's agent, you are hereby notified that any review, use, dissemination, distribution or copying of this communication is strictly prohibited. You are also asked to notify us immediately by telephone and to return the document to us immediately via e-mail at the address shown above. Thank you.

#11



MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

Received  
NOV 25 2024  
Minasian Law Firm

November 22, 2024

District Fiscal Officer  
Lake Madrone Water District  
P.O. Box 933  
Oroville, CA 95965-0933

**SUBJECT: 2023-24 Special District Financial Transactions Report**

Dear District Fiscal Officer:

This letter provides information regarding the 2023-24 Special District Financial Transactions Report (FTR). Government Code (GC) section 53891 requires that the financial transactions of each local agency be submitted to the State Controller's Office (SCO) within seven months after the close of the fiscal year or within the time prescribed by the Controller, whichever is later. The report must contain underlying data from audited financial statements prepared in accordance with Generally Accepted Accounting Principles (GAAP), if this data is available.

The FTR is due to SCO by January 31, 2025. Reporting instructions, including COVID-19 reporting guidance, and information for the 2023-24 Special District FTR are available on the SCO website at [https://www.sco.ca.gov/ard\\_locinstr\\_districts\\_forms.html](https://www.sco.ca.gov/ard_locinstr_districts_forms.html).

To file your FTR, visit Local Government Reporting System Online (LGRS Online) at <https://lgrsonline.sco.ca.gov>. The entity type, username, and password for the web-based reporting program are:

Entity Type: Special Districts  
Username: Lake Madrone Water District  
Password: Ab#12410401800

The 2023-24 FTR cover page can be signed electronically on LGRS Online.

Blended component units (BCUs), although legally separate entities, are, in substance, part of the primary special district operations. According to GAAP, the financial data from BCUs should be integrated into the appropriate primary special district funds for reporting purposes. The financial data of BCUs must be included in the primary Special District FTR.



## **Top Ten Reporting Issues for Special District Financial Transactions Report**

1. A Special District that has no financial transactions during the year must file the Cover Page form and the General Information form of the Special District Financial Transactions Report (FTR), stating “No Activity” on the Cover Page form. A Special District that has no financial transactions but has outstanding debt taken out in the Special District’s name must report the debt and any debt payments on the appropriate Debt and Statement of Revenues, Expenditures, and Changes in Fund Balances forms.
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7. The Appropriations Limit Information form must be completed by all special districts that receive property taxes and are subject to the provisions of California Constitutional Article XIII B. Refer to California Constitutional Article XIII B for specific information on this requirement. If the Special District is exempt from having an appropriation, note that in the General Comment form. Failure to report your Appropriations Limit might affect your mandated cost reimbursement.

## **Top Ten Reporting Issues for Special District Financial Transactions Report**

9. Improvement District, Special Assessment, Mello-Roos, and Marks-Roos Bonds
  - Improvement District (1911 Act, 1913 Act, and 1915 Act), Other Special Assessment, Mello-Roos, and Marks-Roos bonds and Other Nonagency debts are liabilities of property owners to bondholders and not primary liabilities of the local agency. Any transactions and balances relating to these bonds should not be reported elsewhere in the FTR, but on the Long-Term Debt form only. Unless the debt is backed fully by the faith and credit of the government or fully or partly backed by some other type of the general government commitment.
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District Fiscal Officer  
Lake Madrone Water District  
P.O. Box 933  
Oroville, CA 95965-0933

**Vicki Hoggins**

**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Sent:** Monday, December 2, 2024 4:31 PM  
**To:** Peter Asselin  
**Cc:** Vicki Hoggins; Holly Mason  
**Subject:** Lake Madrone Water District's 2025 Lake Sediment Removal Project

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## Lake Madrone Water District's Request for Proposals for the 2025 Lake Sediment Removal Project

Due to unforeseen circumstances, the Lake Madrone Water District was not able to obtain the funding necessary to do our 2024 Lake Sediment Removal Project. However, FEMA and Cal OES are expected to fully obligate funds for the Lake Madrone Water District's 2025 Lake Sediment Removal Project. This project is for the removal of more than 42,000 cubic yards of sediment from Lake Madrone that was deposited from the severe winter storms of the winter of 2022/2023 (California Severe Winter Storms, Flooding, Landslides, and Mudslides, DR-4683). We anticipate that this project may begin as soon as April 1, 2025.

Since all the bids for our 2024 Lake Sediment Removal Project were opened more than 9 months ago and we never signed a formal contract with any contractor, we are requesting new bids for our 2025 Lake Sediment Removal Project.

The Lake Madrone Water District was extremely grateful to have received a bid from your company for our 2024 Lake Sediment Removal Project. Therefore, we would also like you to consider submitting a bid for our 2025 Lake Sediment Removal Project.

The LMWD doesn't have a formal bid document that can be used to write up your bid. We simply request that all bids should include the following:

1. The cost for having a designated biologist to do all pre-project surveys and to be on site during project activities. Gallaway Enterprises in Chico performed the Biological Resource Assessment and the Draft Delineation of Aquatic Resources for this project and are available to provide a designated biologist.
2. The cost of the excavation and removal of sediment from Lake Madrone, and the transportation of the sediment from Lake Madrone to a certified disposal site. For the 2025 Lake Sediment Removal Project, the Lake Madrone Water District Board expects the method described in Exhibit A to be used to remove this sediment from our Lake. This method has been approved by the EPA, RWQCB, USACE, CDFW, and FEMA.
3. The cost for the placement of rip rap along both the Berry Creek and Galen Creek Inlets.
  - **Berry Creek Inlet Above the Green Bridge:**

To return this section of the inlet to its' pre-disaster condition will require approximately 438 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.

The starting and ending GPS coordinates of this section are 39.644589 by -121.401082 and 39.645431 by -121.401789 respectively.

- **Berry Creek Inlet Below the Green Bridge:**

To return this section of the inlet to its' pre-disaster condition will require approximately 85 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.

The starting and ending GPS coordinates of this section are 39.645449 by -121.401821 and 39.645438 by -121.401810 respectively.

- **Galen Creek Inlet Below the White Bridge:**

To return this section of the inlet to its' pre-disaster condition will require approximately 132 feet of rip rap to be placed along the northern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.

The starting and ending GPS coordinates of this section are 39.649130 by -121.402776 and 39.648930 by -121.402954 respectively.

4. The cost of best management practices (BMPs) to minimize turbidity and siltation and prevent erosion and discharge of sediment into the Lake during the project. BMPs should also be utilized during post Lake cleanout restoration and erosion control. The Pit Area and meadows will need to be restored to their pre-project conditions. They will need to be graded and hydroseeded. Straw wattles, fiber rolls, coir logs, straw bale dikes, erosion control blankets, and silt fencing will need to be placed anywhere the soil was disturbed by either the storm waters or by the use of equipment during the Lake cleanout.
5. The cost of a bathymetric study of Lake Madrone after sediment removal has been completed.

## **Exhibit A**

### **Detailed Description of How Sediment is to be Removed from Lake Madrone During the 2025 Lake Sediment Removal Project**

The contractor and LMWD will use two different methods to remove the 42,000+ cubic yards of sediment from Lake Madrone. Both an excavator and a dredge will be used.

#### **Operational Excavator Plan Details (previously approved by the EPA in the AOC)**

1. Using a long reach excavator positioned above the normal high-water level of the lake the excavator bucket is extended over and lowered into the water and then pulled toward the bank filling the excavator bucket with sediment.
2. It is then pulled up to the lake's banks and raised out of the water and deposited well above the ordinary high-water mark and deposited directly into a waiting dump truck or trailer. Depending on logistical circumstances a pile of sediment may be formed above the normal high-water level adjacent to the long reach excavator and loaded into a dump truck or trailer using a front loader or other piece of equipment allowing for efficient operations of the removal project. Material will be loaded and removed as it is dewatered, equipment is available, and locations for its use or storage is available.

3. The dump truck or trailer is then driven to the sediment storage area, other disposal areas, or use areas.
4. These steps are repeated until the sediment introduced into the lake is removed sufficiently to reach the normal depth of the lake.” The sediment storage area within the LMWD boundaries is maintained to retain sediment on that site and manage rainfall upon the site.

Once the LMWD Board has determined the volume of sediment to be removed and selected an operator and transportation contractor, the following Plan processes shall be followed:

1. Equipment will be delivered to APN 062-120-069
2. Equipment will be mobilized and staged at various removal sites on LMWD parcels including, but not limited to: APN 062-130-025, APN 062-120-050, APN 062-120-069, APN 062-120-076
3. Transportation of material in trucks from sediment removal sites will be in trucks with weight distribution and capacity to carry 8 to 10 yards of material that is least likely to damage roadways and bridges within the LMWD. The materials compartment on these trucks will be a sealed compartment minimizing the amount of material that may be deposited on District roadways.
4. Material is initially transported to the Sediment Storage Area, APN 062-120-050. The Sediment Storage Area is maintained with berms and straw wattles to prevent any rainfall in the area from carrying sediment off the site. Additionally, this hillside and the subsequent banks of the waterway are stabilized by heavy, native vegetative growth.
5. Depending on the amount of sediment to be removed, it may be necessary to haul sediment off-site from the Sediment Storage Area to an approved disposal site.
6. Upon completion of work at each removal site, where necessary, the area is scraped with the excavator bucket and straw wattles are installed and staked into place to intercept rainfall upon disturbed areas.
7. The sediment removal sites, and sediment storage area are all subject to compliance with the Best Management Practices applicable to these sites as included in the General Construction Standards adopted for the State of California for sites less than one acres in size.
8. Photographs of the work areas will be taken periodically during any work period and, when work is halted, preserved and available for examination as public records.

#### Operational Dredging Plan Details

1. Using a cabled / self-propelled hydraulic dredge, sediment from Lake Madrone will be pumped through a temporary pipeline to the Pit Area for dewatering.
2. Depending on the location of the dredging, a booster pump will be used to help move the sand sediment to the Pit Area.
3. The sand pumped out of the lake will separate naturally in the upper end of the Pit Area and the water pumped with the sand will be returned to the lake at the other end of the Pit Area.
4. As the sand builds up and dewateres, the sand will be pulled out of the Pit Area with an excavator to be loaded into trucks.
5. Trucks will be loaded daily removing the sand off site. The number of trucks used will depend on the amount of sand removed daily. Typically, there will be 4 to 6 trucks used daily.
6. The Pit Area will be approximately .8 acres in size.

7. A temporary channel will be built at the opposite end of the Pit Area that allows the water to return to the lake.
8. Straw bales and straw wattles will be placed inside the temporary channel to filter out the water being returned to the lake.
9. The water returned to the lake will enter on the east side of Galen Creek Inlet and flow west into the main body of Lake Madrone
10. A minimum of two turbidity curtains will be placed across Galen Creek Inlet to slow the water movement towards the main body of Lake Madrone.
11. Once dredging is complete and sediment has been removed, the Pit Area and Galen Creek Inlet will be returned to their original condition. Equipment will be demobilized, and any additional clean-up will be finalized.

Once the LMWD Board has determined the volume of the sediment to be removed and selected a dredging contractor and transportation contractor the following plan process shall be followed:

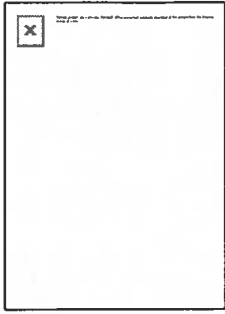
1. Equipment will be delivered and stored in the Pit Area, APN 062-120-069.
2. The dredge will be placed into the lake and the pipeline will be built.
3. The excavator will be used to clean out some of Galen Creek and install the turbidity curtains.
4. The Pit Area and water return channel will be created.
5. The dredge will be moved to its starting position and begin dredging.
6. As necessary, the straw bales and straw wattles will be changed out.
7. The dredge will be moved to all the necessary areas to dredge until all dredging has been completed.
8. At the conclusion of the dredging project the Pit Area will be restored to its original condition.
9. The sediment removal sites, and Pit Area are all subject to compliance with the Best Management Practices application to these as included in the General Construction Standards adopted for the State of California for sites less than one acre in size.
10. Photographs of the work will be taken periodically during any work period and when work is halted. Photos will be made available for examination.

## RECORD KEEPING

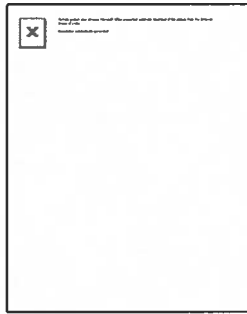
A log will be produced when sediment removal activities occur. The log will include activities undertaken, load tickets used to measure volume, status of BMPs, and notes detailing site conditions.

## REPORTING

LMWD will need to submit an annual report to the EPA documenting all sediment removal and disposal activities that occurred during this project. Therefore, you will need to submit a record of these activities to the LMWD at the end of this project.

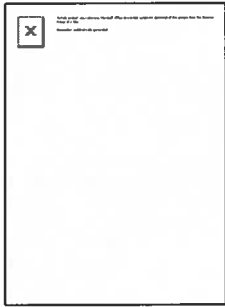


(Temporary Sediment Storage site)

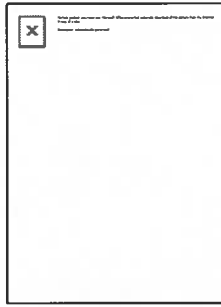


Return Water Discharge Channel

Pit Area



Galen Creek Turbidity curtain 1



Galen Creek Turbidity curtain 2

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**Vicki Hoggins**

**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Sent:** Monday, December 2, 2024 4:45 PM  
**To:** n.benjamin@hanfordarc.com  
**Cc:** Vicki Hoggins; Holly Mason  
**Subject:** Lake Madrone Water District's 2025 Lake Sediment Removal Project

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## Lake Madrone Water District's Request for Proposals for the 2025 Lake Sediment Removal Project

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1. The cost for having a designated biologist to do all pre-project surveys and to be on site during project activities. Gallaway Enterprises in Chico performed the Biological Resource Assessment and the Draft Delineation of Aquatic Resources for this project and are available to provide a designated biologist.
2. The cost of the excavation and removal of sediment from Lake Madrone, and the transportation of the sediment from Lake Madrone to a certified disposal site. For the 2025 Lake Sediment Removal Project, the Lake Madrone Water District Board expects the method described in Exhibit A to be used to remove this sediment from our Lake. This method has been approved by the EPA, RWQCB, USACE, CDFW, and FEMA.
3. The cost for the placement of rip rap along both the Berry Creek and Galen Creek Inlets.
  - **Berry Creek Inlet Above the Green Bridge:**

To return this section of the inlet to its' pre-disaster condition will require approximately 438 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.

The starting and ending GPS coordinates of this section are 39.644589 by -121.401082 and 39.645431 by -121.401789 respectively.

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To return this section of the inlet to its' pre-disaster condition will require approximately 85 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.

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- **Galen Creek Inlet Below the White Bridge:**

To return this section of the inlet to its' pre-disaster condition will require approximately 132 feet of rip rap to be placed along the northern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.

The starting and ending GPS coordinates of this section are 39.649130 by -121.402776 and 39.648930 by -121.402954 respectively.

4. The cost of best management practices (BMPs) to minimize turbidity and siltation and prevent erosion and discharge of sediment into the Lake during the project. BMPs should also be utilized during post Lake cleanout restoration and erosion control. The Pit Area and meadows will need to be restored to their pre-project conditions. They will need to be graded and hydroseeded. Straw wattles, fiber rolls, coir logs, straw bale dikes, erosion control blankets, and silt fencing will need to be placed anywhere the soil was disturbed by either the storm waters or by the use of equipment during the Lake cleanout.
5. The cost of a bathymetric study of Lake Madrone after sediment removal has been completed.

## **Exhibit A**

### **Detailed Description of How Sediment is to be Removed from Lake Madrone During the 2025 Lake Sediment Removal Project**

The contractor and LMWD will use two different methods to remove the 42,000+ cubic yards of sediment from Lake Madrone. Both an excavator and a dredge will be used.

#### **Operational Excavator Plan Details (previously approved by the EPA in the AOC)**

1. Using a long reach excavator positioned above the normal high-water level of the lake the excavator bucket is extended over and lowered into the water and then pulled toward the bank filling the excavator bucket with sediment.
2. It is then pulled up to the lake's banks and raised out of the water and deposited well above the ordinary high-water mark and deposited directly into a waiting dump truck or trailer. Depending on logistical circumstances a pile of sediment may be formed above the normal high-water level adjacent to the long reach excavator and loaded into a dump truck or trailer using a front loader or other piece of equipment allowing for efficient operations of the removal project. Material will be loaded and removed as it is dewatered, equipment is available, and locations for its use or storage is available.

3. The dump truck or trailer is then driven to the sediment storage area, other disposal areas, or use areas.
4. These steps are repeated until the sediment introduced into the lake is removed sufficiently to reach the normal depth of the lake.” The sediment storage area within the LMWD boundaries is maintained to retain sediment on that site and manage rainfall upon the site.

Once the LMWD Board has determined the volume of sediment to be removed and selected an operator and transportation contractor, the following Plan processes shall be followed:

1. Equipment will be delivered to APN 062-120-069
2. Equipment will be mobilized and staged at various removal sites on LMWD parcels including, but not limited to: APN 062-130-025, APN 062-120-050, APN 062-120-069, APN 062-120-076
3. Transportation of material in trucks from sediment removal sites will be in trucks with weight distribution and capacity to carry 8 to 10 yards of material that is least likely to damage roadways and bridges within the LMWD. The materials compartment on these trucks will be a sealed compartment minimizing the amount of material that may be deposited on District roadways.
4. Material is initially transported to the Sediment Storage Area, APN 062-120-050. The Sediment Storage Area is maintained with berms and straw wattles to prevent any rainfall in the area from carrying sediment off the site. Additionally, this hillside and the subsequent banks of the waterway are stabilized by heavy, native vegetative growth.
5. Depending on the amount of sediment to be removed, it may be necessary to haul sediment off-site from the Sediment Storage Area to an approved disposal site.
6. Upon completion of work at each removal site, where necessary, the area is scraped with the excavator bucket and straw wattles are installed and staked into place to intercept rainfall upon disturbed areas.
7. The sediment removal sites, and sediment storage area are all subject to compliance with the Best Management Practices applicable to these sites as included in the General Construction Standards adopted for the State of California for sites less than one acres in size.
8. Photographs of the work areas will be taken periodically during any work period and, when work is halted, preserved and available for examination as public records.

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3. The sand pumped out of the lake will separate naturally in the upper end of the Pit Area and the water pumped with the sand will be returned to the lake at the other end of the Pit Area.
4. As the sand builds up and dewateres, the sand will be pulled out of the Pit Area with an excavator to be loaded into trucks.
5. Trucks will be loaded daily removing the sand off site. The number of trucks used will depend on the amount of sand removed daily. Typically, there will be 4 to 6 trucks used daily.
6. The Pit Area will be approximately .8 acres in size.

7. A temporary channel will be built at the opposite end of the Pit Area that allows the water to return to the lake.
8. Straw bales and straw wattles will be placed inside the temporary channel to filter out the water being returned to the lake.
9. The water returned to the lake will enter on the east side of Galen Creek Inlet and flow west into the main body of Lake Madrone
10. A minimum of two turbidity curtains will be placed across Galen Creek Inlet to slow the water movement towards the main body of Lake Madrone.
11. Once dredging is complete and sediment has been removed, the Pit Area and Galen Creek Inlet will be returned to their original condition. Equipment will be demobilized, and any additional clean-up will be finalized.

Once the LMWD Board has determined the volume of the sediment to be removed and selected a dredging contractor and transportation contractor the following plan process shall be followed:

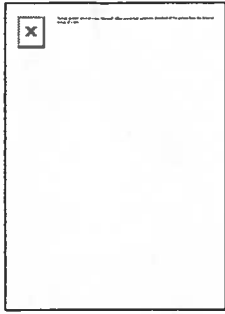
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2. The dredge will be placed into the lake and the pipeline will be built.
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6. As necessary, the straw bales and straw wattles will be changed out.
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8. At the conclusion of the dredging project the Pit Area will be restored to its original condition.
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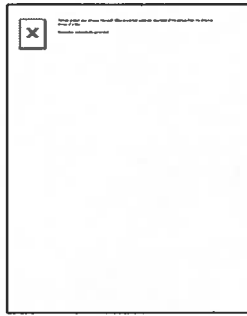
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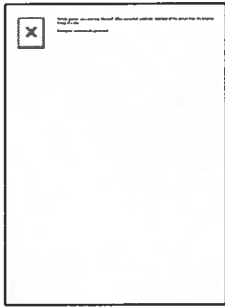


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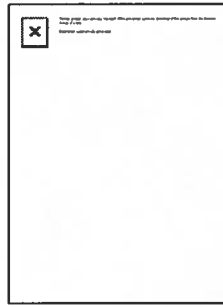


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#14

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**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Sent:** Monday, December 2, 2024 4:53 PM  
**To:** Tino@odinenv.com  
**Cc:** Vicki Hoggins; Holly Mason  
**Subject:** Lake Madrone Water District's 2025 Lake Sediment Removal Project

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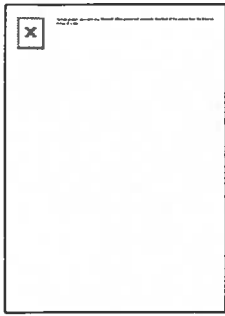
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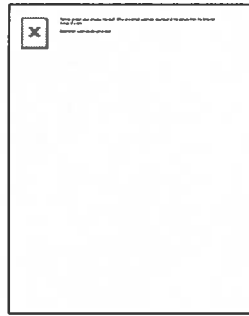
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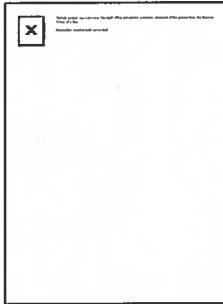


(Temporary Sediment Storage site)

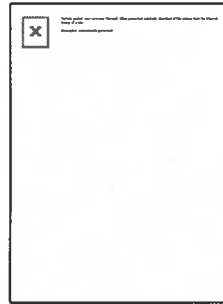


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Pit Area



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Galen Creek Turbidity curtain 2

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#15

## Vicki Hoggins

**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Sent:** Monday, December 2, 2024 5:33 PM  
**To:** Holly Mason; Vicki Hoggins; Shane McCabe  
**Subject:** Fwd: TA Assigned: AR 7272 - Lake Madrone Water District (GHD SAFER)  
**Attachments:** Lake Madrone Water District System Documentation.zip; Technical Assistance Request.pdf; AR 7272 Info+Contacts.xlsx

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Hopefully this is a good sign that we are making some headway for the replacement of our water system.

Have a Great Evening,

Tim

----- Forwarded message -----

**From:** Dyte, Audrey@Waterboards <Audrey.Dyte@waterboards.ca.gov>  
**Date:** Mon, Dec 2, 2024 at 5:11 PM  
**Subject:** TA Assigned: AR 7272 - Lake Madrone Water District (GHD SAFER)  
**To:** WB-DFA-TArequest <DFA-TArequest@waterboards.ca.gov>, Adam Rausch <adam.rausch@ghd.com>  
**Cc:** Chan, David@Waterboards <David.Chan@waterboards.ca.gov>, Garrett, James@Waterboards <James.Garrett@waterboards.ca.gov>, Rangji, Aparjeet@Waterboards <Aparjeet.Rangji@waterboards.ca.gov>, Ellis, Michaela@Waterboards <Michaela.Ellis@waterboards.ca.gov>, Anne.Lynch@ghd.com <anne.lynch@ghd.com>, Ann Bechtel <ann.bechtel@ghd.com>, jenni.simpson@ghd.com <jenni.simpson@ghd.com>, Ouitavon, Sirichad@Waterboards <Sirichad.Ouitavon@waterboards.ca.gov>, Tabor, Rebecca@Waterboards <Rebecca.Tabor@waterboards.ca.gov>, Timothy Beers <tjb.forest18@gmail.com>, Wagner, Scott@CalOES <scott.wagner@caloes.ca.gov>, Holly Mason <hsmason13@outlook.com>

Good afternoon Adam,

Please be advised of the following new Technical Assistance request assignment:

**System/Recipient Name: Lake Madrone Water District**

**Assistance Request Number (AR No.): 7272**

**System/Recipient Primary Contact: Timothy Beers**

**System/Recipient Median Household Income: \$51,667 (2022 American Community Survey Data)**

Technical Assistance Provider: **GHD (SAFER)**

Technical Assistance Scope of Work: **Feasibility Study**

Additional information regarding this AR is attached. For follow-up communication, please contact the State Water Board Grant Manager for GHD:

**Michaela Ellis**

**[Michaela.Ellis@waterboards.ca.gov](mailto:Michaela.Ellis@waterboards.ca.gov)**

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State Water Board Technical Assistance Funding Program

**[dfa-tarequest@waterboards.ca.gov](mailto:dfa-tarequest@waterboards.ca.gov)**

## REQUEST FOR TECHNICAL ASSISTANCE

**Instructions:** If an item is not relevant or unknown, enter "N/A" or "unknown."

Please e-mail the completed form to: [DFA-TARequest@waterboards.ca.gov](mailto:DFA-TARequest@waterboards.ca.gov)

**Date of Submittal:** 9-3-2024

**Name of Requestor:** Lake Madrone Water District

**A. Community, System, or School Name:** Lake Madrone Water District

Public Water System ID No. (if applicable): 04-00014 County: Butte

Number of Service Connections: 125 Service Area Population: 420

Type of Organization:  Municipal entity  Private entity (Select one:  nonprofit;  for profit)

District/Local education agency  Other:

Estimated Median Household Income (MHI): \$ N/A (Source: )

Estimated percentage of secondary homes: 70 % Service Area Map included (required)

Letters of Intent included (required for voluntary consolidation/regionalization projects)

**B. Type of TA Need:**  Drinking Water  Wastewater  Storm Water  Groundwater

**C. Problem:** Briefly summarize the problem or the TA needs.

The 2020 North Complex Fire (Bear Fire) destroyed 62 of 120 cabins/homes at Lake Madrone. As the fire moved through Lake Madrone, the California Department of Forestry and Cal Fire pumped water from the water grid for fire-fighting purposes until the water system lost pressure. The system lost pressure because the fire destroyed or damaged the water well pumps, pump controls, hydrants, water mains, and distribution pipes. The system continued to gravity feed the volatile organic compounds (VOC) contaminated water into the damaged and leaking grid as water tanks bled their remaining water. Post fire water quality sampling of our water mains show chronic, wide-spread, and time varying contamination by Volatile Organic Compounds throughout the water distribution system. Because of the presence of VOC in multiple water quality samples (over 40

**D. Request:** Briefly describe the assistance being requested.

LMWD is requesting technical assistance for funding both the engineering services for the design of our water system plus the funding for the replacement of our water system.

Water Mains: Pipe damages include 1,800 linear feet of 2-inch diameter sch. 80 PVC to be replaced with Galvanized Steel. 1,900 linear feet of 3-inch diameter sch. 80 PVC to be replaced with Galvanized Steel. 11,500 linear feet of 4-inch diameter sch. 80 PVC to be replaced with Cement-Mortar Lined Ductile Iron Pipe. 900 linear feet of 4-inch diameter Transite pipe to be

Is the regulatory agency (DDW, LPA, Regional Water Board, etc.) supportive of this project?

Yes, name of contact person/agency: Ryan Buras/ Cal OES Reese B. Crenshaw/DDI  No

Is this request associated with a compliance order?

Yes, Compliance Order No.: (attach a copy if available)  No

**E. Contact Information:** Please provide a contact for correspondence regarding this request.

Timothy Jay Beers  
Name

7719 Kensington Drive  
Mailing Address

916-704-0839

Phone Number

Secretary of the Lake Madrone Water District Board  
Title/Organization

Citrus Heights, California 95610  
City/State Zip Code

tjb.forest18@gmail.com

E-mail Address

## Instructions for Completing "Request for Technical Assistance (TA)"

### **SECTION A**

**Community, System, or School Name:** Enter the full name of the organization or community needing TA.

**Public Water System ID:** If the organization is a drinking water system, provide the Public Water System ID. Otherwise, enter "N/A".

**County:** Enter the county of the organization needing TA.

**Number of Service Connections:** Enter the number of active service connections in the service area needing TA.

**Service Area Population:** Provide the population of the service area needing TA.

**Type of Organization:** Check the box that best describes the type of organization in need of the TA.

**Estimated Median Household Income (MHI):** Enter the estimated MHI for households within the service area, if known. The only MHI sources accepted by the State Water Board are (1) 5-years American Community Survey (ACS) data and (2) income surveys previously validated by the State Water Board. If the organization needing TA is a school, enter "N/A."

**Estimated percentage of secondary homes:** Estimate the percentage of homes within the service area which are occupied for less than six (6) months of a year.

**Service Area Map:** Provide a copy of service area map for system. Service area map is required.

**Letters of Intent:** Provide a copy of a signed letter from each participating system stating its intent to consolidate. Letters of intent are required for voluntary consolidation/regionalization projects.

### **SECTION B**

**Type of TA Need:** Check the box indicating the type of TA need being requested. Requests for more than one type of TA need should be submitted on separated forms.

### **SECTION C**

**Problem:** Describe the problems/needs of the system, such as water quality issue, water supply shortage, capital improvement needs, etc.

### **SECTION D**

**Request:** Describe the TA being requested. Examples of TA provided include:

- Funding application
- Income survey
- Leak detection
- Community outreach
- Rate study
- Legal assistance
- Engineering services
- Environmental services
- Hydrogeological analysis

**Is the regulatory agency supportive of this project?** Indicate if the request has been discussed with someone from a regulatory agency, such as the Regional Water Board, the Division of Drinking Water, or the Local Primacy Agency. If yes, provide the names of the primary contact person and the agency.

**Is this request associated with a compliance order?** Indicate if TA is being requested to address a compliance order. If yes, enter the compliance order number. Attach a copy of the compliance order when submitting the request.

### **SECTION E**

**Contact Information:** Provide a contact for follow up correspondence from the State Water Board.

### **SUBMISSION:**

Please email completed forms to: [DFA-TARequest@waterboards.ca.gov](mailto:DFA-TARequest@waterboards.ca.gov). On the e-mail subject line, include the name of the organization that will be the TA recipient. You are encouraged to submit any supporting documentation demonstrating the TA needs. Examples include copies of compliance order, sanitary survey, water system's maintenance logs, etc. All supporting documentation may be submitted as attachments when e-mailing the request form.

AR ID	AR Title (System Nos)	Type Of AR	Start Date	Recipient (Provider)
7272	Lake Madrone Water District (0400014)	Drinking Water	12/2/2024	GHD, Inc.

### **Problem/Request**

**PROBLEM:** The 2020 North Complex Fire (Bear Fire) destroyed 62 of 120 cabins/homes at Lake Madrone. As the fire moved through Lake Madrone, the California Department of Forestry and Cal Fire pumped water from the water grid for fire-fighting purposes until the water system lost pressure. The system lost pressure because the fire destroyed or damaged the water well pumps, pump controls, hydrants, water mains, and distribution pipes. The system continued to gravity feed the volatile organic compounds (VOC) contaminated water into the damaged and leaking grid as water tanks bled their remaining water. Post fire water quality sampling of our water mains show chronic, wide-spread, and time varying contamination by Volatile Organic Compounds throughout the water distribution system. Because of the presence of VOC in multiple water quality samples (over 40 samples), the following agencies have either condemned or recommend the replacement of our entire water system; Cal OES, DDW, WWE, EPA, and Butte County Public Health.

**REQUEST:** LMWD is requesting technical assistance for funding both the engineering services for the design of our water system plus the funding for the replacement of our water system.

**Water Mains:** Pipe damages include 1,800 linear feet of 2-inch diameter sch. 80 PVC to be replaced with Galvanized Steel. 1,900 linear feet of 3-inch diameter sch. 80 PVC to be replaced with Galvanized Steel. 11,500 linear feet of 4-inch diameter sch. 80 PVC to be replaced with Cement-Mortar Lined Ductile Iron Pipe. 900 linear feet of 4-inch diameter Transite pipe to be replaced with Cement-Mortar Lined Ductile Iron Pipe. 1,900 linear feet of 6-inch diameter sch. 80 PVC to be replaced with Cement-Mortar Lined Ductile Iron Pipe. 1,200 linear feet of 6-inch diameter Transite pipe to be replaced with Cement-Mortar Lined Ductile Iron Pipe. All final pipe diameters and materials to be determined during the engineering design process.

**Service Laterals:** Service Laterals deliver water from the Water Main to Concrete Valve Boxes at the User's Property Line. An estimated 3,200 linear feet of 2-inch diameter sch. 80 PVC service lateral to be replaced with 2-inch diameter HDPE (average service lateral length estimated at 25 linear feet, 125 services). 125 each 2-inch diameter service lateral connections and appurtenances including 125 each stainless-steel service saddles at water main with 125-each Ford-style bronze corporation stops MIP thread by compression, 125-each, 26-inch x 20-inch x 12-inch concrete valve boxes with concrete covers containing 125-each curb stops, or shutoff valves. Hydrants,

**Valves, and Fittings:** Contaminated fittings, valves and service connection appurtenances include 28-each contaminated Fire Hydrants to be replaced with 28-each Butte County Standard 4-inch diameter hydrant including lateral, valve, valve box, cover, riser, and



## Tasks

### Feasibility Study

\*\*Please Note that the feasibility study should evaluate the most cost effective way to pressurize the system. Though the request is for replacing the system, DDW, DFA, and the system have discussed and want to explore options for restoring the system's functionality.\*\*

Organization/Department	Contact	Phone Number	Email and Fax
Lake Madrone Water District Board	Timothy Beers Secretary of the Board	(916) 704 - 0839	tjb.forest18@gmail.com
SWRCB, DDW-Redding	Rebecca Tabor District Engineer	(530) 224 - 2487	rebecca.tabor@waterboards.ca.gov
SWRCB, DDW-SAFER NorCal	Sirichad Tara Ouitavon Senior Water Resource Control Engineer	(510) 620 - 3654	sirichad.ouitavon@waterboards.ca.gov

**Address**

7719 Kensington Drive

**City, State and any Notes**

Citrus Heights CA 95610

Engagement Unit Contact

**Vicki Hoggins**

**From:** Tino Maestas <Tino@odinenv.com>  
**Sent:** Tuesday, December 3, 2024 8:28 AM  
**To:** Timothy Beers  
**Cc:** Vicki Hoggins; Holly Mason  
**Subject:** RE: Lake Madrone Water District's 2025 Lake Sediment Removal Project

Caution! This message was sent from outside your organization.

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Thank you for the notification, Tim. We are interested in providing a bid.

Were there any external attachments such as Exhibit A or other reference materials? Also, my firewall may have blocked the photos that you embedded in the body of the email.

We'll review and let you know with our questions.

I see the bid due date is Feb 14<sup>th</sup> 2025.

**Tino B. Maestas, P.E.**

*Technical Director | Corporate Quality Assurance Officer*



A 2901 Douglas Blvd, Suite 300, Roseville, CA 95661  
P 916.251.5530 M 916.660.3683

---

**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Sent:** Monday, December 2, 2024 4:53 PM  
**To:** Tino Maestas <Tino@odinenv.com>  
**Cc:** Vicki Hoggins <vhoggins@minasianlaw.com>; Holly Mason <hsmason13@outlook.com>  
**Subject:** Lake Madrone Water District's 2025 Lake Sediment Removal Project

## Lake Madrone Water District's Request for Proposals for the 2025 Lake Sediment Removal Project

Due to unforeseen circumstances, the Lake Madrone Water District was not able to obtain the funding necessary to do our 2024 Lake Sediment Removal Project. However, FEMA and Cal OES are expected to fully obligate funds for the Lake Madrone Water District's 2025 Lake Sediment Removal Project. This project is for the removal of more than 42,000 cubic yards of sediment from Lake Madrone that was deposited from the severe winter storms of the winter of 2022/2023 (California Severe Winter Storms, Flooding, Landslides, and Mudslides, DR-4683). We anticipate that this project may begin as soon as April 1, 2025.

Since all the bids for our 2024 Lake Sediment Removal Project were opened more than 9 months ago and we never signed a formal contract with any contractor, we are requesting new bids for our 2025 Lake Sediment Removal Project.

The Lake Madrone Water District was extremely grateful to have received a bid from your company for our 2024 Lake Sediment Removal Project. Therefore, we would also like you to consider submitting a bid for our 2025 Lake Sediment Removal Project.

The LMWD doesn't have a formal bid document that can be used to write up your bid. We simply request that all bids should include the following:

1. The cost for having a designated biologist to do all pre-project surveys and to be on site during project activities. Gallaway Enterprises in Chico performed the Biological Resource Assessment and the Draft Delineation of Aquatic Resources for this project and are available to provide a designated biologist.
2. The cost of the excavation and removal of sediment from Lake Madrone, and the transportation of the sediment from Lake Madrone to a certified disposal site. For the 2025 Lake Sediment Removal Project, the Lake Madrone Water District Board expects the method described in Exhibit A to be used to remove this sediment from our Lake. This method has been approved by the EPA, RWQCB, USACE, CDFW, and FEMA.
3. The cost for the placement of rip rap along both the Berry Creek and Galen Creek Inlets.
  - Berry Creek Inlet Above the Green Bridge:  
To return this section of the inlet to its' pre-disaster condition will require approximately 438 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet. The starting and ending GPS coordinates of this section are 39.644589 by -121.401082 and 39.645431 by -121.401789 respectively.
  - Berry Creek Inlet Below the Green Bridge:  
To return this section of the inlet to its' pre-disaster condition will require approximately 85 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet. The starting and ending GPS coordinates of this section are 39.645449 by -121.401821 and 39.645438 by -121.401810 respectively.
  - Galen Creek Inlet Below the White Bridge:  
To return this section of the inlet to its' pre-disaster condition will require approximately 132 feet of rip rap to be placed along the northern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet. The starting and ending GPS coordinates of this section are 39.649130 by -121.402776 and 39.648930 by -121.402954 respectively.
4. The cost of best management practices (BMPs) to minimize turbidity and siltation and prevent erosion and discharge of sediment into the Lake during the project. BMPs should also be utilized during post Lake cleanout restoration and erosion control. The Pit Area and meadows will need to be restored to their pre project conditions. They will need to be graded and hydroseeded. Straw wattles, fiber rolls, coir logs, straw bale dikes, erosion control blankets, and silt fencing will need to

be placed anywhere the soil was disturbed by either the storm waters or by the use of equipment during the Lake cleanout.

5. The cost of a bathymetric study of Lake Madrone after sediment removal has been completed.

## **Exhibit A**

### **Detailed Description of How Sediment is to be Removed from Lake Madrone During the 2025 Lake Sediment Removal Project**

The contractor and LMWD will use two different methods to remove the 42,000+ cubic yards of sediment from Lake Madrone. Both an excavator and a dredge will be used.

#### **Operational Excavator Plan Details (previously approved by the EPA in the AOC)**

- 1. Using a long reach excavator positioned above the normal high-water level of the lake the excavator bucket is extended over and lowered into the water and then pulled toward the bank filling the excavator bucket with sediment.**
- 2. It is then pulled up to the lake's banks and raised out of the water and deposited well above the ordinary high-water mark and deposited directly into a waiting dump truck or trailer. Depending on logistical circumstances a pile of sediment may be formed above the normal high-water level adjacent to the long reach excavator and loaded into a dump truck or trailer using a front loader or other piece of equipment allowing for efficient operations of the removal project. Material will be loaded and removed as it is dewatered, equipment is available, and locations for its use or storage is available.**
- 3. The dump truck or trailer is then driven to the sediment storage area, other disposal areas, or use areas.**
- 4. These steps are repeated until the sediment introduced into the lake is removed sufficiently to reach the normal depth of the lake." The sediment storage area within the LMWD boundaries is maintained to retain sediment on that site and manage rainfall upon the site.**

Once the LMWD Board has determined the volume of sediment to be removed and selected an operator and transportation contractor, the following Plan processes shall be followed:

- 1. Equipment will be delivered to APN 062-120-069**
- 2. Equipment will be mobilized and staged at various removal sites on LMWD parcels including, but not limited to: APN 062-130-025, APN 062-120-050, APN 062-120-069, APN 062-120-076**
- 3. Transportation of material in trucks from sediment removal sites will be in trucks with weight distribution and capacity to carry 8 to 10 yards of material that is least likely to damage roadways and bridges within the LMWD. The materials compartment on these trucks will be a sealed compartment minimizing the amount of material that may be deposited on District roadways.**
- 4. Material is initially transported to the Sediment Storage Area, APN 062-120-050. The Sediment Storage Area is maintained with berms and straw waddles to prevent any rainfall in the area from carrying sediment off the site. Additionally, this hillside and the subsequent banks of the waterway are stabilized by heavy, native vegetative growth.**
- 5. Depending on the amount of sediment to be removed, it may be necessary to haul sediment off-site from the Sediment Storage Area to an approved disposal site.**

6. Upon completion of work at each removal site, where necessary, the area is scraped with the excavator bucket and straw wattles are installed and staked into place to intercept rainfall upon disturbed areas.
7. The sediment removal sites, and sediment storage area are all subject to compliance with the Best Management Practices applicable to these sites as included in the General Construction Standards adopted for the State of California for sites less than one acres in size.
8. Photographs of the work areas will be taken periodically during any work period and, when work is halted, preserved and available for examination as public records.

#### **Operational Dredging Plan Details**

1. Using a cabled / self-propelled hydraulic dredge, sediment from Lake Madrone will be pumped through a temporary pipeline to the Pit Area for dewatering.
2. Depending on the location of the dredging, a booster pump will be used to help move the sand sediment to the Pit Area.
3. The sand pumped out of the lake will separate naturally in the upper end of the Pit Area and the water pumped with the sand will be returned to the lake at the other end of the Pit Area.
4. As the sand builds up and dewateres, the sand will be pulled out of the Pit Area with an excavator to be loaded into trucks.
5. Trucks will be loaded daily removing the sand off site. The number of trucks used will depend on the amount of sand removed daily. Typically, there will be 4 to 6 trucks used daily.
6. The Pit Area will be approximately .8 acres in size.
7. A temporary channel will be built at the opposite end of the Pit Area that allows the water to return to the lake.
8. Straw bales and straw wattles will be placed inside the temporary channel to filter out the water being returned to the lake.
9. The water returned to the lake will enter on the east side of Galen Creek Inlet and flow west into the main body of Lake Madrone
10. A minimum of two turbidity curtains will be placed across Galen Creek Inlet to slow the water movement towards the main body of Lake Madrone.
11. Once dredging is complete and sediment has been removed, the Pit Area and Galen Creek Inlet will be returned to their original condition. Equipment will be demobilized, and any additional clean-up will be finalized.

Once the LMWD Board has determined the volume of the sediment to be removed and selected a dredging contractor and transportation contractor the following plan process shall be followed:

1. Equipment will be delivered and stored in the Pit Area, APN 062-120-069.
2. The dredge will be placed into the lake and the pipeline will be built.
3. The excavator will be used to clean out some of Galen Creek and install the turbidity curtains.
4. The Pit Area and water return channel will be created.
5. The dredge will be moved to its starting position and begin dredging.
6. As necessary, the straw bales and straw wattles will be changed out.

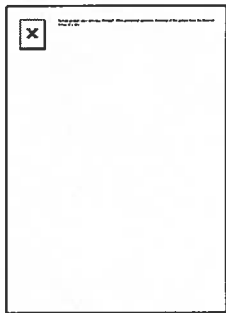
7. The dredge will be moved to all the necessary areas to dredge until all dredging has been completed.
8. At the conclusion of the dredging project the Pit Area will be restored to its original condition.
9. The sediment removal sites, and Pit Area are all subject to compliance with the Best Management Practices application to these as included in the General Construction Standards adopted for the State of California for sites less than one acre in size.
10. Photographs of the work will be taken periodically during any work period and when work is halted. Photos will be made available for examination.

**RECORD KEEPING**

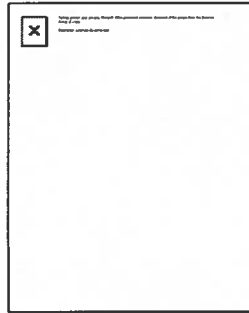
A log will be produced when sediment removal activities occur. The log will include activities undertaken, load tickets used to measure volume, status of BMPs, and notes detailing site conditions.

**REPORTING**

LMWD will need to submit an annual report to the EPA documenting all sediment removal and disposal activities that occurred during this project. Therefore, you will need to submit a record of these activities to the LMWD at the end of this project.

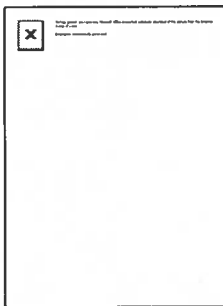


(Temporary Sediment Storage site)

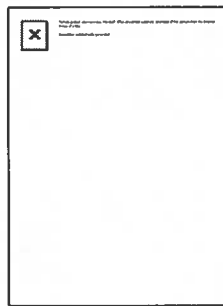


Return Water Discharge Channel

Pit Area



Galen Creek Turbidity curtain 1



Galen Creek Turbidity curtain 2

Once the sediment has been removed from Lake Madrone, the following post lake clean out work by both forced labor and contractors needs to occur:

1. Because of the use of heavy equipment in the Pit Area and in the meadows, grading and hydroseeding will need to occur in these areas.



2. Once Lake cleanout is completed, straw wattles, erosion control blankets, and silt fencing will need to be placed anywhere the soil was disturbed by either the storm waters or by the use of equipment during the Lake cleanout.

**This project is partially funded by FEMA and Cal-OES, therefore Federal and State guidelines would apply if a bid is accepted, including compliance with 2 CFR 200 § 317-326. If a bid is accepted, work is anticipated to begin on April 1, 2025, and should be completed by October 31, 2025. Sealed bids will be opened publicly on February 22, 2025, at 9:30 AM at 322 Lakeside Way, Berry Creek, CA 95916.**

**If you want to revisit the project site, please contact Tim Beers, President of the Lake Madrone Water District Board, either by email at [tjb.forest18@gmail.com](mailto:tjb.forest18@gmail.com) or by phone (916) 704-0839 to set up a site visit.**

**Sealed bids should be submitted to Tim Beers, President of the Lake Madrone Water District Board, by email at [tjb.forest18@gmail.com](mailto:tjb.forest18@gmail.com) on or before February 14, 2025 by 5:00 PM. Questions may be directed to Tim Beers by email or by phone (916) 704-0839.**

#17

**Vicki Hoggins**

---

**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Sent:** Tuesday, December 3, 2024 9:12 AM  
**To:** Tino Maestas  
**Cc:** Vicki Hoggins; Holly Mason  
**Subject:** Re: Lake Madrone Water District's 2025 Lake Sediment Removal Project  
**Attachments:** Exhibit A.docx

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Good Morning Tino,

Thanks for your quick response to our bid request for the Lake Madrone Water District 2025 Lake Sediment Removal Project. I have attached Exhibit A as an external document. Hopefully the four pictures that were embedded in Exhibit A of the email can now be seen.

We look forward to receiving your bid and please don't hesitate to email or call me if you have any questions,

Tim Beers  
President of the Lake Madrone Water District Board  
(916) 704-0839

On Tue, Dec 3, 2024 at 8:28 AM Tino Maestas <[Tino@odinenv.com](mailto:Tino@odinenv.com)> wrote:

Thank you for the notification, Tim. We are interested in providing a bid.

Were there any external attachments such as Exhibit A or other reference materials? Also, my firewall may have blocked the photos that you embedded in the body of the email.

We'll review and let you know with our questions.

I see the bid due date is Feb 14<sup>th</sup> 2025.

**Tino B. Maestas, P.E.**

*Technical Director | Corporate Quality Assurance Officer*



A 2901 Douglas Blvd, Suite 300, Roseville, CA 95661

P 916.251.5530 M 916.660.3683

---

**From:** Timothy Beers <[tjb.forest18@gmail.com](mailto:tjb.forest18@gmail.com)>  
**Sent:** Monday, December 2, 2024 4:53 PM  
**To:** Tino Maestas <[Tino@odinenv.com](mailto:Tino@odinenv.com)>  
**Cc:** Vicki Hoggins <[vhoggins@minasianlaw.com](mailto:vhoggins@minasianlaw.com)>; Holly Mason <[hsmason13@outlook.com](mailto:hsmason13@outlook.com)>  
**Subject:** Lake Madrone Water District's 2025 Lake Sediment Removal Project

## **Lake Madrone Water District's Request for Proposals for the 2025 Lake Sediment Removal Project**

**Due to unforeseen circumstances, the Lake Madrone Water District was not able to obtain the funding necessary to do our 2024 Lake Sediment Removal Project. However, FEMA and Cal OES are expected to fully obligate funds for the Lake Madrone Water District's 2025 Lake Sediment Removal Project. This project is for the removal of more than 42,000 cubic yards of sediment from Lake Madrone that was deposited from the severe winter storms of the winter of 2022/2023 (California Severe Winter Storms, Flooding, Landslides, and Mudslides, DR-4683). We anticipate that this project may begin as soon as April 1, 2025.**

**Since all the bids for our 2024 Lake Sediment Removal Project were opened more than 9 months ago and we never signed a formal contract with any contractor, we are requesting new bids for our 2025 Lake Sediment Removal Project.**

**The Lake Madrone Water District was extremely grateful to have received a bid from your company for our 2024 Lake Sediment Removal Project. Therefore, we would also like you to consider submitting a bid for our 2025 Lake Sediment Removal Project.**

**The LMWD doesn't have a formal bid document that can be used to write up your bid. We simply request that all bids should include the following:**

- 1. The cost for having a designated biologist to do all pre-project surveys and to be on site during project activities. Gallaway Enterprises in Chico performed the Biological Resource Assessment and the Draft Delineation of Aquatic Resources for this project and are available to provide a designated biologist.**
- 2. The cost of the excavation and removal of sediment from Lake Madrone, and the transportation of the sediment from Lake Madrone to a certified disposal site. For the 2025 Lake Sediment Removal Project, the Lake Madrone Water District Board expects the method described in Exhibit A to be used to remove this sediment from our Lake. This method has been approved by the EPA, RWQCB, USACE, CDFW, and FEMA.**
- 3. The cost for the placement of rip rap along both the Berry Creek and Galen Creek Inlets.**

- Berry Creek Inlet Above the Green Bridge:**

**To return this section of the inlet to its' pre-disaster condition will require approximately 438 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.**

**The starting and ending GPS coordinates of this section are 39.644589 by -121.401082 and 39.645431 by -121.401789 respectively.**

- Berry Creek Inlet Below the Green Bridge:**

**To return this section of the inlet to its' pre-disaster condition will require approximately 85 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.**

**The starting and ending GPS coordinates of this section are 39.645449 by -121.401821 and 39.645438 by -121.401810 respectively.**

- Galen Creek Inlet Below the White Bridge:**

**To return this section of the inlet to its' pre-disaster condition will require approximately 132 feet of rip rap to be placed along the northern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.**

**The starting and ending GPS coordinates of this section are 39.649130 by -121.402776 and 39.648930 by -121.402954 respectively.**

- 4. The cost of best management practices (BMPs) to minimize turbidity and siltation and prevent erosion and discharge of sediment into the Lake during the project. BMPs should also be utilized during post Lake cleanout restoration and erosion control. The Pit Area and meadows will need to be restored to their pre project conditions. They will need to be graded and hydroseeded. Straw wattles, fiber rolls, coir logs, straw**

bale dikes, erosion control blankets, and silt fencing will need to be placed anywhere the soil was disturbed by either the storm waters or by the use of equipment during the Lake cleanout.

5. The cost of a bathymetric study of Lake Madrone after sediment removal has been completed.

## **Exhibit A**

### **Detailed Description of How Sediment is to be Removed from Lake Madrone During the 2025 Lake Sediment Removal Project**

**The contractor and LMWD will use two different methods to remove the 42,000+ cubic yards of sediment from Lake Madrone. Both an excavator and a dredge will be used.**

#### **Operational Excavator Plan Details (previously approved by the EPA in the AOC)**

- 1. Using a long reach excavator positioned above the normal high-water level of the lake the excavator bucket is extended over and lowered into the water and then pulled toward the bank filling the excavator bucket with sediment.**
- 2. It is then pulled up to the lake's banks and raised out of the water and deposited well above the ordinary high-water mark and deposited directly into a waiting dump truck or trailer. Depending on logistical circumstances a pile of sediment may be formed above the normal high-water level adjacent to the long reach excavator and loaded into a dump truck or trailer using a front loader or other piece of equipment allowing for efficient operations of the removal project. Material will be loaded and removed as it is dewatered, equipment is available, and locations for its use or storage is available.**
- 3. The dump truck or trailer is then driven to the sediment storage area, other disposal areas, or use areas.**
- 4. These steps are repeated until the sediment introduced into the lake is removed sufficiently to reach the normal depth of the lake." The sediment storage area within the LMWD boundaries is maintained to retain sediment on that site and manage rainfall upon the site.**

**Once the LMWD Board has determined the volume of sediment to be removed and selected an operator and transportation contractor, the following Plan processes shall be followed:**

1. Equipment will be delivered to APN 062-120-069
2. Equipment will be mobilized and staged at various removal sites on LMWD parcels including, but not limited to: APN 062-130-025, APN 062-120-050, APN 062-120-069, APN 062-120-076
3. Transportation of material in trucks from sediment removal sites will be in trucks with weight distribution and capacity to carry 8 to 10 yards of material that is least likely to damage roadways and bridges within the LMWD. The materials compartment on these trucks will be a sealed compartment minimizing the amount of material that may be deposited on District roadways.
4. Material is initially transported to the Sediment Storage Area, APN 062-120-050. The Sediment Storage Area is maintained with berms and straw wattles to prevent any rainfall in the area from carrying sediment off the site. Additionally, this hillside and the subsequent banks of the waterway are stabilized by heavy, native vegetative growth.
5. Depending on the amount of sediment to be removed, it may be necessary to haul sediment off-site from the Sediment Storage Area to an approved disposal site.
6. Upon completion of work at each removal site, where necessary, the area is scraped with the excavator bucket and straw wattles are installed and staked into place to intercept rainfall upon disturbed areas.
7. The sediment removal sites, and sediment storage area are all subject to compliance with the Best Management Practices applicable to these sites as included in the General Construction Standards adopted for the State of California for sites less than one acres in size.
8. Photographs of the work areas will be taken periodically during any work period and, when work is halted, preserved and available for examination as public records.

#### **Operational Dredging Plan Details**

1. Using a cabled / self-propelled hydraulic dredge, sediment from Lake Madrone will be pumped through a temporary pipeline to the Pit Area for dewatering.
2. Depending on the location of the dredging, a booster pump will be used to help move the sand sediment to the Pit Area.
3. The sand pumped out of the lake will separate naturally in the upper end of the Pit Area and the water pumped with the sand will be returned to the lake at the other end of the Pit Area.
4. As the sand builds up and dewateres, the sand will be pulled out of the Pit Area with an excavator to be loaded into trucks.

- 5. Trucks will be loaded daily removing the sand off site. The number of trucks used will depend on the amount of sand removed daily. Typically, there will be 4 to 6 trucks used daily.**
- 6. The Pit Area will be approximately .8 acres in size.**
- 7. A temporary channel will be built at the opposite end of the Pit Area that allows the water to return to the lake.**
- 8. Straw bales and straw wattles will be placed inside the temporary channel to filter out the water being returned to the lake.**
- 9. The water returned to the lake will enter on the east side of Galen Creek Inlet and flow west into the main body of Lake Madrone**
- 10. A minimum of two turbidity curtains will be placed across Galen Creek Inlet to slow the water movement towards the main body of Lake Madrone.**
- 11. Once dredging is complete and sediment has been removed, the Pit Area and Galen Creek Inlet will be returned to their original condition. Equipment will be demobilized, and any additional clean-up will be finalized.**

**Once the LMWD Board has determined the volume of the sediment to be removed and selected a dredging contractor and transportation contractor the following plan process shall be followed:**

- 1. Equipment will be delivered and stored in the Pit Area, APN 062-120-069.**
- 2. The dredge will be placed into the lake and the pipeline will be built.**
- 3. The excavator will be used to clean out some of Galen Creek and install the turbidity curtains.**
- 4. The Pit Area and water return channel will be created.**
- 5. The dredge will be moved to its starting position and begin dredging.**
- 6. As necessary, the straw bales and straw wattles will be changed out.**
- 7. The dredge will be moved to all the necessary areas to dredge until all dredging has been completed.**
- 8. At the conclusion of the dredging project the Pit Area will be restored to its original condition.**
- 9. The sediment removal sites, and Pit Area are all subject to compliance with the Best Management Practices application to these as included in the General Construction Standards adopted for the State of California for sites less than one acre in size.**

10. Photographs of the work will be taken periodically during any work period and when work is halted. Photos will be made available for examination.

## **RECORD KEEPING**

**A log will be produced when sediment removal activities occur. The log will include activities undertaken, load tickets used to measure volume, status of BMPs, and notes detailing site conditions.**

## **REPORTING**

**LMWD will need to submit an annual report to the EPA documenting all sediment removal and disposal activities that occurred during this project. Therefore, you will need to submit a record of these activities to the LMWD at the end of this project.**

site)      Return Water Discharge Channel      Pit Area (Temporary Sediment Storage)

Galen Creek Turbidity curtain 1

Galen Creek Turbidity curtain 2

**Once the sediment has been removed from Lake Madrone, the following post lake clean out work by both forced labor and contractors needs to occur:**

- 1. Because of the use of heavy equipment in the Pit Area and in the meadows, grading and hydroseeding will need to occur in these areas.**
- 2. Once Lake cleanout is completed, straw wattles, erosion control blankets, and silt fencing will need to be placed anywhere the soil was disturbed by either the storm waters or by the use of equipment during the Lake cleanout.**



**This project is partially funded by FEMA and Cal-OES, therefore Federal and State guidelines would apply if a bid is accepted, including compliance with 2 CFR 200 § 317-326. If a bid is accepted, work is anticipated to begin on April 1, 2025, and should be completed by October 31, 2025. Sealed bids will be opened publicly on February 22, 2025, at 9:30 AM at 322 Lakeside Way, Berry Creek, CA 95916.**

**If you want to revisit the project site, please contact Tim Beers, President of the Lake Madrone Water District Board, either by email at [tjb.forest18@gmail.com](mailto:tjb.forest18@gmail.com) or by phone (916) 704-0839 to set up a site visit.**

**Sealed bids should be submitted to Tim Beers, President of the Lake Madrone Water District Board, by email at [tjb.forest18@gmail.com](mailto:tjb.forest18@gmail.com) on or before February 14, 2025 by 5:00 PM. Questions may be directed to Tim Beers by email or by phone (916) 704-0839.**

**Vicki Hoggins**

**From:** Tino Maestas <Tino@odinenv.com>  
**Sent:** Tuesday, December 3, 2024 11:20 AM  
**To:** Timothy Beers  
**Cc:** Vicki Hoggins; Holly Mason  
**Subject:** RE: Lake Madrone Water District's 2025 Lake Sediment Removal Project

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Thanks Tim. Yes, I can open Exhibit A now and the photos are viewable.

**Tino B. Maestas, P.E.**

*Technical Director | Corporate Quality Assurance Officer*



A 2901 Douglas Blvd, Suite 300, Roseville, CA 95661

P 916.251.5530 M 916.660.3683

---

**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Sent:** Tuesday, December 3, 2024 9:12 AM  
**To:** Tino Maestas <Tino@odinenv.com>  
**Cc:** Vicki Hoggins <vhoggins@minasianlaw.com>; Holly Mason <hsmason13@outlook.com>  
**Subject:** Re: Lake Madrone Water District's 2025 Lake Sediment Removal Project

You don't often get email from [tjb.forest18@gmail.com](mailto:tjb.forest18@gmail.com). [Learn why this is important](#)

Good Morning Tino,

Thanks for your quick response to our bid request for the Lake Madrone Water District 2025 Lake Sediment Removal Project. I have attached Exhibit A as an external document. Hopefully the four pictures that were embedded in Exhibit A of the email can now be seen.

We look forward to receiving your bid and please don't hesitate to email or call me if you have any questions,

Tim Beers  
President of the Lake Madrone Water District Board  
(916) 704-0839

On Tue, Dec 3, 2024 at 8:28 AM Tino Maestas <[Tino@odinenv.com](mailto:Tino@odinenv.com)> wrote:

Thank you for the notification, Tim. We are interested in providing a bid.

Were there any external attachments such as Exhibit A or other reference materials? Also, my firewall may have blocked the photos that you embedded in the body of the email.

We'll review and let you know with our questions.

I see the bid due date is Feb 14<sup>th</sup> 2025.

**Tino B. Maestas, P.E.**

*Technical Director | Corporate Quality Assurance Officer*



A 2901 Douglas Blvd, Suite 300, Roseville, CA 95661

P 916.251.5530 M 916.660.3683

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**From:** Timothy Beers <[tjb.forest18@gmail.com](mailto:tjb.forest18@gmail.com)>  
**Sent:** Monday, December 2, 2024 4:53 PM  
**To:** Tino Maestas <[Tino@odinenv.com](mailto:Tino@odinenv.com)>  
**Cc:** Vicki Hoggins <[vhoggins@minasianlaw.com](mailto:vhoggins@minasianlaw.com)>; Holly Mason <[hsmason13@outlook.com](mailto:hsmason13@outlook.com)>  
**Subject:** Lake Madrone Water District's 2025 Lake Sediment Removal Project

## **Lake Madrone Water District's Request for Proposals for the 2025 Lake Sediment Removal Project**

**Due to unforeseen circumstances, the Lake Madrone Water District was not able to obtain the funding necessary to do our 2024 Lake Sediment Removal Project. However, FEMA and Cal OES are expected to fully obligate funds for the Lake Madrone Water District's 2025 Lake Sediment Removal Project. This project is for the removal of more than 42,000 cubic yards of**

**sediment from Lake Madrone that was deposited from the severe winter storms of the winter of 2022/2023 (California Severe Winter Storms, Flooding, Landslides, and Mudslides, DR-4683). We anticipate that this project may begin as soon as April 1, 2025.**

**Since all the bids for our 2024 Lake Sediment Removal Project were opened more than 9 months ago and we never signed a formal contract with any contractor, we are requesting new bids for our 2025 Lake Sediment Removal Project.**

**The Lake Madrone Water District was extremely grateful to have received a bid from your company for our 2024 Lake Sediment Removal Project. Therefore, we would also like you to consider submitting a bid for our 2025 Lake Sediment Removal Project.**

**The LMWD doesn't have a formal bid document that can be used to write up your bid. We simply request that all bids should include the following:**

- 1. The cost for having a designated biologist to do all pre-project surveys and to be on site during project activities. Gallaway Enterprises in Chico performed the Biological Resource Assessment and the Draft Delineation of Aquatic Resources for this project and are available to provide a designated biologist.**
- 2. The cost of the excavation and removal of sediment from Lake Madrone, and the transportation of the sediment from Lake Madrone to a certified disposal site. For the 2025 Lake Sediment Removal Project, the Lake Madrone Water District Board expects the method described in Exhibit A to be used to remove this sediment from our Lake. This method has been approved by the EPA, RWQCB, USACE, CDFW, and FEMA.**
- 3. The cost for the placement of rip rap along both the Berry Creek and Galen Creek Inlets.**

- Berry Creek Inlet Above the Green Bridge:**

**To return this section of the inlet to its' pre-disaster condition will require approximately 438 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.**

**The starting and ending GPS coordinates of this section are 39.644589 by -121.401082 and 39.645431 by -121.401789 respectively.**

- Berry Creek Inlet Below the Green Bridge:**

**To return this section of the inlet to its' pre-disaster condition will require approximately 85 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.**

**The starting and ending GPS coordinates of this section are 39.645449 by -121.401821 and 39.645438 by -121.401810 respectively.**

- **Galen Creek Inlet Below the White Bridge:**

**To return this section of the inlet to its' pre-disaster condition will require approximately 132 feet of rip rap to be placed along the northern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.**

**The starting and ending GPS coordinates of this section are 39.649130 by -121.402776 and 39.648930 by -121.402954 respectively.**

- 4. The cost of best management practices (BMPs) to minimize turbidity and siltation and prevent erosion and discharge of sediment into the Lake during the project. BMPs should also be utilized during post Lake cleanout restoration and erosion control. The Pit Area and meadows will need to be restored to their pre project conditions. They will need to be graded and hydroseeded. Straw wattles, fiber rolls, coir logs, straw bale dikes, erosion control blankets, and silt fencing will need to be placed anywhere the soil was disturbed by either the storm waters or by the use of equipment during the Lake cleanout.**
- 5. The cost of a bathymetric study of Lake Madrone after sediment removal has been completed.**

## **Exhibit A**

### **Detailed Description of How Sediment is to be Removed from Lake Madrone During the 2025 Lake Sediment Removal Project**

**The contractor and LMWD will use two different methods to remove the 42,000+ cubic yards of sediment from Lake Madrone. Both an excavator and a dredge will be used.**

#### **Operational Excavator Plan Details (previously approved by the EPA in the AOC)**

**1. Using a long reach excavator positioned above the normal high-water level of the lake the excavator bucket is extended over and lowered into the water and then pulled toward the bank filling the excavator bucket with sediment.**

**2. It is then pulled up to the lake's banks and raised out of the water and deposited well above the ordinary high-water mark and deposited directly into a waiting dump truck or trailer. Depending on logistical circumstances a pile of sediment may be formed above the normal high-water level adjacent to the long reach excavator and loaded into a dump truck or trailer using a front loader or other piece of equipment allowing for efficient operations of the**

removal project. Material will be loaded and removed as it is dewatered, equipment is available, and locations for its use or storage is available.

3. The dump truck or trailer is then driven to the sediment storage area, other disposal areas, or use areas.

4. These steps are repeated until the sediment introduced into the lake is removed sufficiently to reach the normal depth of the lake.” The sediment storage area within the LMWD boundaries is maintained to retain sediment on that site and manage rainfall upon the site.

Once the LMWD Board has determined the volume of sediment to be removed and selected an operator and transportation contractor, the following Plan processes shall be followed:

1. Equipment will be delivered to APN 062-120-069
2. Equipment will be mobilized and staged at various removal sites on LMWD parcels including, but not limited to: APN 062-130-025, APN 062-120-050, APN 062-120-069, APN 062-120-076
3. Transportation of material in trucks from sediment removal sites will be in trucks with weight distribution and capacity to carry 8 to 10 yards of material that is least likely to damage roadways and bridges within the LMWD. The materials compartment on these trucks will be a sealed compartment minimizing the amount of material that may be deposited on District roadways.
4. Material is initially transported to the Sediment Storage Area, APN 062-120-050. The Sediment Storage Area is maintained with berms and straw waddles to prevent any rainfall in the area from carrying sediment off the site. Additionally, this hillside and the subsequent banks of the waterway are stabilized by heavy, native vegetative growth.
5. Depending on the amount of sediment to be removed, it may be necessary to haul sediment off-site from the Sediment Storage Area to an approved disposal site.
6. Upon completion of work at each removal site, where necessary, the area is scraped with the excavator bucket and straw wattles are installed and staked into place to intercept rainfall upon disturbed areas.
7. The sediment removal sites, and sediment storage area are all subject to compliance with the Best Management Practices applicable to these sites as included in the General Construction Standards adopted for the State of California for sites less than one acres in size.
8. Photographs of the work areas will be taken periodically during any work period and, when work is halted, preserved and available for examination as public records.

## **Operational Dredging Plan Details**

- 1. Using a cabled / self-propelled hydraulic dredge, sediment from Lake Madrone will be pumped through a temporary pipeline to the Pit Area for dewatering.**
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- 3. The sand pumped out of the lake will separate naturally in the upper end of the Pit Area and the water pumped with the sand will be returned to the lake at the other end of the Pit Area.**
- 4. As the sand builds up and dewateres, the sand will be pulled out of the Pit Area with an excavator to be loaded into trucks.**
- 5. Trucks will be loaded daily removing the sand off site. The number of trucks used will depend on the amount of sand removed daily. Typically, there will be 4 to 6 trucks used daily.**
- 6. The Pit Area will be approximately .8 acres in size.**
- 7. A temporary channel will be built at the opposite end of the Pit Area that allows the water to return to the lake.**
- 8. Straw bales and straw wattles will be placed inside the temporary channel to filter out the water being returned to the lake.**
- 9. The water returned to the lake will enter on the east side of Galen Creek Inlet and flow west into the main body of Lake Madrone**
- 10. A minimum of two turbidity curtains will be placed across Galen Creek Inlet to slow the water movement towards the main body of Lake Madrone.**
- 11. Once dredging is complete and sediment has been removed, the Pit Area and Galen Creek Inlet will be returned to their original condition. Equipment will be demobilized, and any additional clean-up will be finalized.**

**Once the LMWD Board has determined the volume of the sediment to be removed and selected a dredging contractor and transportation contractor the following plan process shall be followed:**

- 1. Equipment will be delivered and stored in the Pit Area, APN 062-120-069.**
- 2. The dredge will be placed into the lake and the pipeline will be built.**
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4. The Pit Area and water return channel will be created.
5. The dredge will be moved to its starting position and begin dredging.
6. As necessary, the straw bales and straw wattles will be changed out.
7. The dredge will be moved to all the necessary areas to dredge until all dredging has been completed.
8. At the conclusion of the dredging project the Pit Area will be restored to its original condition.
9. The sediment removal sites, and Pit Area are all subject to compliance with the Best Management Practices application to these as included in the General Construction Standards adopted for the State of California for sites less than one acre in size.
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## **RECORD KEEPING**

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## **REPORTING**

**LMWD will need to submit an annual report to the EPA documenting all sediment removal and disposal activities that occurred during this project. Therefore, you will need to submit a record of these activities to the LMWD at the end of this project.**

**Pit Area (Temporary Sediment Storage**

**site) Return Water Discharge Channel**

**Galen Creek Turbidity curtain 1**

**Galen Creek Turbidity curtain 2**

**Once the sediment has been removed from Lake Madrone, the following post lake clean out work by both forced labor and contractors needs to occur:**

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#19

**Vicki Hoggins**

**From:** Asselin, Peter <asselin.peter@hpc-industrial.com>  
**Sent:** Wednesday, December 4, 2024 7:48 AM  
**To:** Timothy Beers  
**Cc:** Vicki Hoggins; Holly Mason  
**Subject:** RE: Lake Madrone Water District's 2025 Lake Sediment Removal Project

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Mr. Beers,

Thank you for sending this over to me. HPC has full intention to bid this project again. I will let you know if we have any questions, or if we want to come walk the project.

Thank you,

**Pete Asselin**

Technical Sales Expert, Tank and Separations  
HPC Industrial | Powered by Clean Harbors  
(m) (707) 372-2898  
asselin.peter@hpc-industrial.com  
www.hpc-industrial.com



*Safety Starts with Me! Live It 3-6-5*

---

**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Sent:** Monday, December 2, 2024 4:31 PM  
**To:** Asselin, Peter <asselin.peter@hpc-industrial.com>  
**Cc:** Vicki Hoggins <vhoggins@minasianlaw.com>; Holly Mason <hsmason13@outlook.com>  
**Subject:** Lake Madrone Water District's 2025 Lake Sediment Removal Project

## Lake Madrone Water District’s Request for Proposals for the 2025 Lake Sediment Removal Project

Due to unforeseen circumstances, the Lake Madrone Water District was not able to obtain the funding necessary to do our 2024 Lake Sediment Removal Project. However, FEMA and Cal OES are expected to fully obligate funds for the Lake Madrone Water District’s 2025 Lake Sediment Removal Project. This project is for the removal of more than 42,000 cubic yards of sediment from Lake Madrone that was deposited from the severe winter storms of the winter of

2022/2023 (California Severe Winter Storms, Flooding, Landslides, and Mudslides, DR-4683). We anticipate that this project may begin as soon as April 1, 2025.

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3. The cost for the placement of rip rap along both the Berry Creek and Galen Creek Inlets.
  - **Berry Creek Inlet Above the Green Bridge:**  
To return this section of the inlet to its' pre-disaster condition will require approximately 438 feet of rip rap to be placed along the eastern side of the inlet. The rip rap will need to average a width of 3 feet and a depth of 11 feet.  
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6. The Pit Area will be approximately .8 acres in size.
7. A temporary channel will be built at the opposite end of the Pit Area that allows the water to return to the lake.
8. Straw bales and straw wattles will be placed inside the temporary channel to filter out the water being returned to the lake.
9. The water returned to the lake will enter on the east side of Galen Creek Inlet and flow west into the main body of Lake Madrone
10. A minimum of two turbidity curtains will be placed across Galen Creek Inlet to slow the water movement towards the main body of Lake Madrone.
11. Once dredging is complete and sediment has been removed, the Pit Area and Galen Creek Inlet will be returned to their original condition. Equipment will be demobilized, and any additional clean-up will be finalized.

Once the LMWD Board has determined the volume of the sediment to be removed and selected a dredging contractor and transportation contractor the following plan process shall be followed:

1. Equipment will be delivered and stored in the Pit Area, APN 062-120-069.
2. The dredge will be placed into the lake and the pipeline will be built.
3. The excavator will be used to clean out some of Galen Creek and install the turbidity curtains.
4. The Pit Area and water return channel will be created.
5. The dredge will be moved to its starting position and begin dredging.

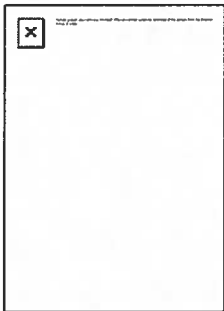
6. As necessary, the straw bales and straw wattles will be changed out.
7. The dredge will be moved to all the necessary areas to dredge until all dredging has been completed.
8. At the conclusion of the dredging project the Pit Area will be restored to its original condition.
9. The sediment removal sites, and Pit Area are all subject to compliance with the Best Management Practices application to these as included in the General Construction Standards adopted for the State of California for sites less than one acre in size.
10. Photographs of the work will be taken periodically during any work period and when work is halted. Photos will be made available for examination.

## RECORD KEEPING

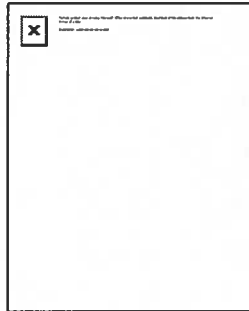
A log will be produced when sediment removal activities occur. The log will include activities undertaken, load tickets used to measure volume, status of BMPs, and notes detailing site conditions.

## REPORTING

LMWD will need to submit an annual report to the EPA documenting all sediment removal and disposal activities that occurred during this project. Therefore, you will need to submit a record of these activities to the LMWD at the end of this project.

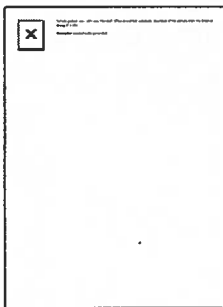


(Temporary Sediment Storage site)

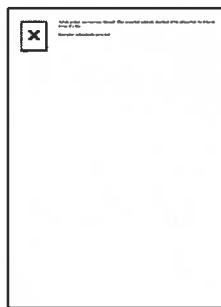


Return Water Discharge Channel

Pit Area



Galen Creek Turbidity curtain 1



Galen Creek Turbidity curtain 2

Once the sediment has been removed from Lake Madrone, the following post lake clean out work by both forced labor and contractors needs to occur:

1. Because of the use of heavy equipment in the Pit Area and in the meadows, grading and hydroseeding will need to occur in these areas.

2. Once Lake cleanout is completed, straw wattles, erosion control blankets, and silt fencing will need to be placed anywhere the soil was disturbed by either the storm waters or by the use of equipment during the Lake cleanout.

This project is partially funded by FEMA and Cal-OES, therefore Federal and State guidelines would apply if a bid is accepted, including compliance with 2 CFR 200 § 317-326. If a bid is accepted, work is anticipated to begin on April 1, 2025, and should be completed by October 31, 2025. Sealed bids will be opened publicly on February 22, 2025, at 9:30 AM at 322 Lakeside Way, Berry Creek, CA 95916.

If you want to revisit the project site, please contact Tim Beers, President of the Lake Madrone Water District Board, either by email at [tjb.forest18@gmail.com](mailto:tjb.forest18@gmail.com) or by phone (916) 704-0839 to set up a site visit.

Sealed bids should be submitted to Tim Beers, President of the Lake Madrone Water District Board, by email at [tjb.forest18@gmail.com](mailto:tjb.forest18@gmail.com) on or before February 14, 2025 by 5:00 PM. Questions may be directed to Tim Beers by email or by phone (916) 704-0839.